

BOARD OF COMMISSIONERS
 DEAN FRANCHUK, Chairman
 NEAL MESSER, Vice-Chair
 BERNIE MARSH
 PAUL CLARYS
 CORY WHITE



AUDITOR
 KAREN RICHARD

DEPUTY AUDITOR
 Lana Jahner

OFFICIAL PROCEEDINGS OF THE STARK COUNTY COMMISSION
August 1, 2023

Chairman Franchuk called the regular meeting of the Stark County Board of Commissioners to order at 9:00 a.m. Commissioners Present: Dean Franchuk, Paul Clarys, Bernie Marsh, Neal Messer, and Cory White. Department Heads Present: Auditor Karen Richard, Sheriff Corey Lee, Road Superintendent Al Heiser, Human Resources Joetta Pearcy, Recorder Kim Kasian, Tax Director Natalie Wandler, Planner Steve Josephson, and County Park Lisa Heiser.

RATIFY AGENDA

Commissioner White added Sunrise Youth Bureau and Franchuk added a memorial bench and delegate for NDACO conference.

MOTION BY: Commissioner Clarys **SECONDED BY:** Commissioner Marsh
 To ratify the agenda as amended.

DISPOSITION: All voted aye. Motion Carried.

MINUTES

Chairman Franchuk called for approval of the minutes from July 6, 2023.

MOTION BY: Commissioner Marsh **SECONDED BY:** Commissioner White
 To approve the minutes as presented.

DISPOSITION: All voted aye. Motion Carried.

ACCOUNTS PAYABLE

Clarys requests the Park Board bills be carved out and discussed at the Park Board meeting, to be held later in the meeting.

MOTION BY: Commissioner Clarys **SECONDED BY:** Commissioner Messer
 To approve the bills as presented and take out the Park Board accounts payable and move them into the Park Board meeting.

DISCUSSION: Marsh asks if this is for every meeting. Clarys responded he would look to the commission for direction on that, but as we are discussing the new bathrooms today, he felt moving them today was applicable.

DISPOSITION: Roll call: Commissioners: Clarys - aye, Messer- aye, Marsh - aye, White - aye, Chairman Franchuk – aye. Motion Carried.

AED EVERYWHERE	PADZ	\$ 1,983.00
AP - ADVANCED BUSINESS METHODS	JULY SRVC	\$ 2,421.71
AP - BALCO	UNIFORMS	\$ 43.20
AP - BIG HORN TIRE	10-20	\$ 36.00
AP - BORDER STATES ELECTRIC	BATTERIES, MARKERS	\$ 119.78
AP - BOSS OFFICE PRODUCTS	OFFICE SUPPLIES	\$ 159.97
AP - BRAUN DISTRIBUTING	WATER	\$ 594.47
AP - CENTRAL MECHANICAL	PAY EST 5 HVAC 2023	\$ 162,990.00
AP - CHS SOUTHWEST GRAIN	FUEL	\$ 37,024.27
AP - CONSOLIDATED	B&G PHONE	\$ 23,386.81
AP - HUSKY MARKETING & SUPPLY	MC-3000	\$ 19,355.16
AP - INFORMATION TECHNOLOGY	USERS/ACCESS	\$ 7,537.58
AP - J & J OPERATING	EQUIPMENT	\$ 625.77
AP - KLJ SOLUTIONS	PROJECTS	\$ 4,237.19
AP - LOGO MAGIC	UNIFORMS	\$ 252.00
AP - NELSON INTERNATIONAL	EQUIP REPAIRS	\$ 4,489.60
AP - PRECISION KIOSK	JUNE FEE	\$ 1,350.00
AP - RUNNINGS	DEPT SUPPLIES	\$ 2,708.77
AP - SWMCCC	INMATES/COURT	\$ 189,244.85
AP - THOMSON REUTERS	RESEARCH	\$ 834.21
AP - TOTAL SAFETY U.S.	TRANSLATION	\$ 1,107.82
AP - WEST DAKOTA OIL	DEF	\$ 8,839.41
AP - WEX FLEET	MH FLEET	\$ 14,029.92
AP - WEX HEALTHCARE	JUNE MONTHLY	\$ 104.50

AP - ZONAR	FUEL SERVICE JULY	\$ 248.96
ARAMARK	MATS	\$ 184.81
ARMOR INTERACTIVE	CLOUD STORAGE	\$ 56.00
AT&T MOBILITY	JUNE PHONE	\$ 36.65
BCBSND	AUGUST PREM	\$ 332.60
BRAD HARTIGAN	SOLAR CAMS	\$ 382.69
BRAVERA INSURANCE	ADD COVERAGE	\$ 1,834.00
BUTLER	EQUIP REPAIR	\$ 23,101.79
CARLA LELAND PHOTOGRAPHY	KIDS FAIR PHOTOS	\$ 2,000.00
CARQUEST AUTO PARTS	BATTERY	\$ 169.39
CENTURY LINK	PHONE	\$ 151.72
CITY OF BELFIELD	401 3RD AVE NW	\$ 28.11
CITY OF DICKINSON	UTILITY	\$ 38,176.35
CITY OF DICKINSON ANIMAL SHELTER	BOARDING JUNE	\$ 310.00
CITY OF RICHARDTON	WATER	\$ 116.80
CITY OF WAHPETON ASSESSING OFFICE	2023 CONFERENCE	\$ 210.00
COUNTY AGENT	PAYROLL JULY	\$ 5,226.15
COUNTY ROAD	PAYROLL JULY	\$ 185,101.39
DAKOTA COUNTY TECH COLLEGE	EVOC TRAIN - TRAINER	\$ 1,250.00
DAKOTA POWER HYDRAULICS	CYLINDER SEAL KITS	\$ 629.55
DD - CLIFTON, JESSICA	BEACH OUTREACH 7-24-2023	\$ 78.60
DD - HEISER, LISA	JUNE TRAVEL 2023	\$ 347.81
DD - JAHNER, LANA	AUD CONF MILEAGE	\$ 172.42
DD - KASIAN, KIMBERLY	NACO TEXAS TRAVEL	\$ 233.50
DD - PEARCY, JOETTA J	HR CONF TRAVEL	\$ 664.49
DD - RICHARD-GOETSCH, KAREN	AUD CONF TRAVEL	\$ 664.12
DD - ROBERTS, NICOLE	COMMISSION DONUTS	\$ 21.83
DD - SCHAFF, GARY	DOT PHYSICAL	\$ 100.00
DEPT OF CORRECTIONS	JUVENILE DETENTION	\$ 2,849.80
DIAMOND TRUCK EQUIPMENT	EQUIP REPAIR	\$ 1,428.94
DICKINSON TIRE	UNIT 12 TIRE REPAIR	\$ 34.00
DUANE WOLFE	ROYALTY CP-45(22)01	\$ 9,368.00
DUNN COUNTY TREASURER	MILEAGE JULY	\$ 478.75
DURACLEAN	CARPET CLEANING	\$ 1,568.70
E-911	PAYROLL JULY	\$ 3,889.54
EAST END AUTO	11-36	\$ 550.00
ELECTRIC SALES	REPAIRS	\$ 1,262.94
ELECTRONIC COMMUNICATIONS	EVENTIDE SERVICE FEE	\$ 8,655.78
ETSYSTEMS INC	ELEV/HALL DOOR REPAIR	\$ 539.50
FERGUSON ENTERPRISES	HOT WATER HEATER	\$ 124.24
FERGUSON ENTERPRISES	WATER HEATER REPAIR	\$ 37.39
FORUM COMMUNICATIONS	PUBLISHING	\$ 1,936.78
FREDERICK REPAIR	OIL	\$ 12.30
GENERAL FUND	PAYROLL JULY	\$ 481,512.12
GEORGE'S TIRE SHOP	TIRES	\$ 6,628.00
GOOSENECK	ROTARY MOWER 002155	\$ 31,315.84
HALIFAX HEALTH	RECORDS REQUEST	\$ 2.00
HLEBECHUK CONSTRUCTION	CP-45(22)01 EST #6	\$ 227,534.45
HUTZ'S WELDING	HOSE BOX BLADE REPAIR	\$ 140.63
IBS INC.	GRINDING WHEEL, DISC	\$ 192.56
J & J OPERATING	GASKETS, LED'S	\$ 328.30
JAYME & HOLLY PRAUS	ROYALTY CP-45(22)01	\$ 1,398.00
JOHN DECKER	ROYALTIES	\$ 9,768.00
JP STEEL & SUPPLY	LIFTING STRAP	\$ 43.84
KIRK ROLL	CORONER CALLS	\$ 4,800.00
LAWSON PRODUCTS INC	SHOP SUPPLIES	\$ 303.87
LEGEND AUTO BODY	2018 GMC ACADIA REPAIR	\$ 5,752.76

LOCATORS AND SUPPLIES	UNIFORMS	\$ 93.60
MACKOFF KELLOGG LAW FIRM	JULY FEE	\$ 2,000.00
MAC'S	BOLTS, NUTS, WASHERS	\$ (2.97)
MDU	UTILITIES	\$ 5,311.13
MENARDS	SHOP SUPPLIES	\$ 990.51
NAPA BELFIELD	SHOP SUPPLIES	\$ 179.38
NAPA DICKINSON	PIG MAT/SHOP SUPPLIES	\$ 346.05
ND APCO ASSOCIATION	911 CONFERENCE	\$ 250.00
ND CLE COMMISSION	HOPE CLE COMMISSION	\$ 25.00
ND DEPT OF ENVIRONMENTAL QUALITY	TANK REGISTRATION	\$ 1,200.00
ND SECRETARY OF STATE	NOTARY RENEW NR	\$ 36.00
ND STATE RADIO	TERMINAL FEE	\$ 1,500.00
NDACO	TRAVEL, 911 FEES, D&A TESTS	\$ 13,147.37
NDACTVSO	FALL CONFERENCE	\$ 120.00
NDPOA	RENEW DK	\$ 40.00
NDSU - NANCY SMITH	MOTOR POOL MILEAGE HT	\$ 236.36
NEWBY'S	SPRINKLER HEADS	\$ 45.45
NORTH DAKOTA ONE CALL	LOCATION CALLS	\$ 11.70
NUTRIEN AG SOLUTIONS	CHEMICALS	\$ 58,125.75
NW TIRE INC	TIRES	\$ 4,723.60
OFFICE OF ATTORNEY GENERAL	DAILY FEE 813 DAYS	\$ 4,489.00
PERFORMANCE TRUCK CENTER	EQUIP REPAIR	\$ 1,284.32
PHARM CHEM INC	DRUG TESTING	\$ 3,903.65
PITNEY BOWES	POSTAGE METER RENT	\$ 179.58
PUMP SYSTEMS	EQUIP MAINT	\$ 225.97
QUADIENT LEASING	POSTAL LEASE 3RD QTR	\$ 1,164.27
QUADIENT POSTAGE	JULY POSTAGE DEPOSIT	\$ 4,500.00
RADISSON HOTEL	AUD CONF HOTEL	\$ 176.40
RDO EQUIPMENT	REAIRS	\$ 822.48
ROUGH RIDER ELECTRIC	UTILITIES, BOX REPAIR	\$ 6,768.79
RUDY'S LOCK & KEY	RE-KEY RICHARDTON, BELFIELD	\$ 757.00
SAX MOTOR CO	UNIT 6	\$ 61.14
SCAD	INSURANCE REIMBURSE	\$ 457.25
SCANSTAT TECHNOLOGIES	RECORD RELEASE	\$ 197.58
SERVICE PRINTERS	ENVELOPES	\$ 237.10
SHRED ND	SHRED BALLOTS/HARDDRIVES	\$ 482.50
SIGN SOLUTIONS	SIGNS	\$ 301.16
SOUTHWEST WATER	WATER	\$ 115.82
SRF CONSULTING GROUP	COMPREHENSIVE PLAN	\$ 6,295.69
STEVENSON FUNERAL HOMES	RMS/DISASTER POUCH	\$ 260.00
STUTSMAN COUNTY AUDITOR	MH KO	\$ 114.00
SUPERIOR WATER	WATER	\$ 45.00
THE UPS STORE	VESTS	\$ 41.02
TITAN MACHINERY	REPAIRS	\$ 103.00
TOM'S HEATING SERVICE	NEW HEAT SYSTEM	\$ 15,025.00
TOOZ CONSTRUCTION	HAUL MATERIALS	\$ 20,995.00
T-REX	FUEL	\$ 13.13
TY NEWTON FENCING	N GLADSTONE FENCE	\$ 1,752.00
UNDERGROUND VAULTS & STORAGE INC	LEASE RENTAL	\$ 316.80
VERIZON	PHONE	\$ 2,910.83
VETERAN SERVICE	PAYROLL JULY	\$ 14,085.32
VICTM WITNESS	PAYROLL JULY	\$ 6,710.88
VISA	HOTELS, SUPPLIES, TRAINING	\$ 3,513.76
WALMART	HEADLIGHT	\$ 48.65
WEED CONTROL	PAYROLL JULY	\$ 32,641.97
WELLCARE	JULY-AUG PREMIUM	\$ 15.00
WEST RIVER ELECTRONICS	SOUND SYSTEM REPAIR - LS	\$ 2,628.85

WEST SHORE SERVICES	SIREN INSPECTION	\$ 10,530.00
WESTERN DAKOTA ENERGY	DUES/PERMIT DUES	\$ 11,000.00
WESTLIES	EQUIP REPAIRS	\$ 15,008.26
XEROX	COPIER JUNE	\$ 225.83

SHERRY ADAMS – SW DISTRICT HEALTH UNIT 2024 BUDGET

Sherry Adams, Executive Officer for the SW District Health Unit presented the 2024 budget. She states they are not looking for an increase this year, this is the fourth year they have not had to ask for an increase. State aid is increasing which will help cover the increase in health insurance, and they also receive federal funds. She states they have also cross-trained staff to help with costs. The projected mill request remains the same as last year.

COREY LEE – SHERIFF REPORT

Lee presented the July 2023 report to the Commission: • Total calls for service 1596 – up from 1426 last year • Traffic stops 229 – up from 217 last year • 8 theft-related calls – down from 7 last year • 327 PR stops – up from 193 last year • 25 Bar checks – up from 20 last year • 28 calls for K-9 • 5 Truck Reg Stops 34 Other Calls for Service • Transports: 12 Prisoner, 15 Court, 1 Juvenile, 3 Medical, 2 MH • Responded to 19 accidents: 0 pedestrians, 0 fatalities, 2 hit & run, 4 injury, and 13 property • 111 Total Arrests and 69 Warrants served • Civil Division – 212 attempts / 15 Subpoenas / 102 Civil Papers / 13 Criminal Papers.

Lee reports fireworks complaints for the entirety of Stark County were down by 31% this year.

AL HEISER – COUNTY ROAD

Heiser reports they finished dirt patching yesterday and that paving the subdivisions has helped with the time spent on that. The box culvert south of Richardton was completed as of this morning. He has been receiving lots of complaints about rough roads because it is dry, they are going to be sending water trucks to get the roads back in shape. He is considering using Mag Chloride on some roads. He also states he is getting some quotes on motor graders this month; he is looking at buying 4 of them and will bring a recommendation back to the commission.

Heiser requests the bill for Tom’s Heating for \$15,025.00 for a new heating system in the Belfield shop be taken out of Capital Improvement.

MOTION BY: Commissioner Marsh SECONDED BY: Commissioner Messer

To take the money out of Capital Improvement for the Belfield shop, \$15,025.00.

DISPOSITION: Roll call: Commissioners: Marsh- aye, Messer– aye, Clarys - aye, White - aye, Chairman Franchuk – aye. Motion Carried.

JAMES KADRMAS – INTERSTATE ENGINEERING

- **BJR-0045(075): 38TH St SW Bridge Replacement**

We finally received a response to the DCE review request. We are updating the environmental documents and resubmitting them at the Department’s request. They did reiterate that the projects will be bid at the same opening, setting the stage for more delays in the review process.

- **BRJ-0045(078): 130th Ave SW – 45-102-26.0 Bridge Removal**

Scope and fee proposals are under internal review and will be submitted to the DOT this week.

ANDREW SCHRANK – HIGHLAND ENGINEERING

- **BRJ-0045(074) PCN 23382 Bridge Replacement with a Box Culvert on 80th Ave SW– 15 miles south & 8 miles east of Richardton (HES Project #210449)**

This project is bid to Central Specialties. The roadway closed on Monday 6/26/23. Work is 95% complete to date. The contract completion date is 10/1/23, but the contractor is finalizing work and the road should be re-opened to traffic within the next week.

- **BRJ-0045(076) PCN 23725 Bridge Replacement with a Box Culvert on 83rd Ave SW – 3 miles east & 7 miles north of Richardton (HES Project #210271)**

The final environmental document (DCE) and the USACE permit have been submitted and approved. We are finalizing plans, specifications, and estimates today (7/25/23) which are due no later than 8/4/23. The bid letting is scheduled for October 2023 with construction completion in October 2024.

- **BRJ-0045(077) PCN 23737 3 Each Bridge Removal & Replace with Low-Water Crossings (HES Project #220900) on 32nd Street SW – 0.01 miles east of 98th Ave SW 91st Ave SW – 0.22 miles north of 31st St SW 88th Ave SW – 0.34 miles north of 32nd St SW.**

The draft environmental document was submitted to the NDDOT on 2/9/23. The hydraulic reports and PS&E review plans were submitted on 7/7/23. Once comments are received, we will finalize plans by the 8/4/23 deadline. The bid letting is scheduled for October 2023 with construction completion in October 2024.

JEREMY WOOD – NORTHERN PLAINS ENGINEERING PROJECT REPORT

- **CP-45(22)01 32nd St and 107th Ave Grading northeast of Dickinson**

The general scope of work will consist of widening the roadway and graveling in preparation for paving at a later date. Project construction is complete, and the final inspection has been held.

- **BRP-0045(072) 131st Ave Bridge Replacements near Belfield**

The DOT has approved HB 1505 funding for this project. One of the bridges is located three miles south and one mile west of Belfield. The other bridge is located one mile north and one mile west of Belfield. The project was bid on on January 13th with Edward H Schwartz Construction the low bidder at \$823,364.69. Construction is expected to begin in late fall.

- **DESIGN PROJECTS: 41 St. SW/109th Ave SW and 114th Ave SW**

Survey and design activities are underway in preparation for a fall bid opening.

ANDREW KREBS - KLJ

- **CBP-0045(17)02 Site 1 Wetland Mitigation Monitoring 47th St SW**

Wetland mitigation monitoring is scheduled to continue in 2023. KLJ is planning to complete the fieldwork at the end of July.

- **Hwy 10 & 116th Ave SW Intersection Improvements**

The project was approved for Highway Safety Improvement Program (HSIP) funding to install a roundabout at this location for fiscal year 2027 funding. NDDOT will be setting up a project number and bid date. KLJ is finalizing a scope of services for the design engineering to provide to AI. The intention is to collect environmental and preliminary surveys this summer/fall.

- **SC-4500(020) PCN 23927 2024 Chip & Fog Seal Hwy 10 East of Dickinson**

The final environmental document has been approved. PS&E plans are complete and have been submitted to the NDDOT and Stark County for review. After we receive PS&E comments they will be incorporated into the final plans. Bid opening is scheduled for November 17, 2023, through the NDDOT with 2024 construction.

- **Skyline Subdivision Plat Review**

KLJ completed a plat review and provided comments to Stark County (Steve Josephson) for the Skyline Subdivision.

KELLY BRAUN – DICKINSON AIRPORT 2024 BUDGET

Braun presented the preliminary budget for the Dickinson Airport. The cost of operating the airport continues to increase, so the margin of the budget is very thin this year. Braun also addressed the future projects of the Airport. They are completing a terminal study that is pointing towards a new airport terminal. The cost of the terminal is approximately \$30 million, and they would be looking for \$4.6 million each from both the city and the county. They will need local funding in place before they can apply for grants. Typically, in the past, any capital improvement projects have been split 50/50 between the county and the city. The airport could ask for additional mills without having it go to a public vote, but historically the county and city have done a pay as we go. Currently, approximately 20,000 passengers are flying out of the airport annually. Marsh asked if there was any interest from other airlines potentially coming to Dickinson. Braun responds that when the demand is there they will return, right now the demand is just not there. The \$4.6 million would be spread out over approximately 4 years. Braun also stated the ribbon cutting for the new runway is August 2, 2023, if anyone would like to attend.

BECKY ROSHAU – STARK COUNCIL ON AGING 2024 BUDGET

Roshau thanked the county for their support in the past. Roshau presented information on the services that take place under the Stark Council on Aging: SW District Health Unit, Eldercare, and Public Transit. Eldercare needs new vehicles to replace parts of their fleet and they have served 9000 more meals in 2022 than in 2021. She reviewed the budget: SW District Health is asking for \$75,000 which is \$25,000 more than last year; Eldercare increased their request to \$304,314; Miscellaneous requests from senior citizen centers at \$10,000 and with incidentals the Council on Aging has a total budget of \$389,834.00. She is asking for more than their typical 1 mill this year.

10:00 AM TC ENERGY – ENERGY PROJECT INTRODUCTION

Tayla Snapp the State Government and Community Relations Specialist for TC Energy and Kate Klossner the Government Affairs Manager for Marathon Petroleum introduced themselves. They represent Prairie Horizon Hydrogen a joint venture between TC Energy and Marathon Petroleum. They are in the exploration phase of a hydrogen production and ammonia plant and would be just north of the Patterson Rail Terminal. They will be hosting a community-wide open house on August 23 from 4-7 p.m. at DSU at the BAC. They will also be hosting a landowner meeting for those landowners within 1 mile of the facility the night before.

RYAN JILEK – STARK DEVELOPMENT

Jilek thanked the commission for their past support for the JDA and Stark Development. He presented the 2022 annual report and provided an update on the 1st part of 2023. The role at Stark Development is to leverage the investment of tax dollars and to expand and increase the tax base. In 2022 they did approximately \$27 million in community investment directly related to Pace and Flex Pace program. 2023 has been very busy and the current interest rate has been a catalyst for the interest buydown. Since 2017 they have done over \$130 million in projects. Stark Development has an approximate \$1.8 million budget – 80% programs and 20% operations.

PARK BOARD 10:31 a.m. to 11:39 a.m.

BREAK 11:39 a.m. to 11:50 a.m.

TERRI THIEL – GLADSTONE CONSOLIDATED FIRE DISTRICT FIRETRUCK SAFETY GENERATOR

Thiel represented the Gladstone Consolidated Fire District regarding the purchase of a generator for their district. Their current generator is causing quite a few issues. Looking to purchase a Generac, and they can sell their old one to Golva for \$7500.00 – looking for \$10,540.00 to complete the purchase. Richard states there is approximately \$38,000.00 in Cares Act Funding available to use if desired.

MOTION BY: Commissioner Marsh **SECONDED BY:** Commissioner Clarys

To give the Gladstone Consolidate Fire District \$10,540.00.

DISPOSITION: Roll call: Commissioners: Marsh - aye, Clarys– aye, Messer - aye, White - aye, Chairman Franchuk – aye. Motion Carried.

TERRI THIEL – GLADSTONE CONSOLIDATED FIRE DISTRICT FIRETRUCK

Thiel advised the commission that in the future they will be replacing the #4 truck, which is a 1986 3400-gallon truck with a 4000-gallon truck. Have had 2 bids submitted so far and the lowest is approximately \$365,000, this is a 2-year project. At the end of the year, they will have approximately \$98,000 for the truck and cash flow. Will also be looking for grants and wants the commission to be aware of this future project.

HOLLY PRAUS - SUNRISE YOUTH BUREAU

Holly Praus and Amber Hofstad addressed the commission regarding the services they provide at Sunrise Youth Bureau. Praus thanked the commission for their past support of 1 mill, utilities, and office space. Praus and Hofstad provided an overview of the services they provide for family and youth services.

KIM KASIAN – RECORDER EMPLOYEE PT TO FT

Kasian addressed the commission regarding moving a current part-time employee to a full-time position effective 7-31-2023, there will be funds available in her budget to do so.

MOTION BY: Commissioner Marsh **SECONDED BY:** Commissioner Messer

To move the Recorder’s part-time employee to a full-time position and eliminate the part-time position effective 7-31-23.

DISPOSITION: Roll call: Commissioners: Marsh – aye, Messer – aye, Clarys - aye, White - aye, Chairman Franchuk – aye. Motion Carried.

STEVE JOSEPHSON – PLANNING & ZONING

Josephson presented RZ 03-23 Skyline Assets, LLC rezoning from Agriculture to Rural Residential, if approved the applicant wishes to turn it into a subdivision plat. Both staff and the Planning & Zoning Board recommended approval.

MOTION BY: Commissioner Clarys **SECONDED BY:** Commissioner Messer

To approve RZ 03-23 Skyline Assets, LLC, rezoning from Agriculture to Rural Residential, the land is located in the SE ¼ of the SW ¼ of Section 7, Township 140 North, Range 96 West – Lot 4.

DISPOSITION: Roll call: Commissioners: Clarys - aye, Marsh– aye, Messer - aye, White - aye, Chairman Franchuk – aye. Motion Carried.

NATALIE WANDLER – KOMPLEKS AERIAL CONTRACT RENEWAL

Wandler presented the service contract, with no changes to the contract or rate.

MOTION BY: Commissioner Messer **SECONDED BY:** Commissioner White

To authorize the Chairman to sign the Assessment Service Contract with Kompleks Aerial.

DISPOSITION: All voted aye. Motion Carried.

NATALIE WANDLER – RESOLUTION – FRANKS 4TH STREET CLOSURE

In June of 2020, there was a hearing to vacate a street in Franks 4th Subdivision and the resolution did not get recorded.

MOTION BY: Commissioner Messer **SECONDED BY:** Commissioner Clarys
To authorize the Chairman and Auditor to sign the petition for vacation.
DISPOSITION: All voted aye. Motion Carried.

AUDITOR – 2 CD's RENEWED

Richard reports 2 CD's came up for renewal in July and she reviewed the process where she requests rates from surrounding banks and she takes the best rate offered. She renewed both of these CD's at Bravera at 5.36% for a 12-month term. Messer states this board needs to authorize the Auditor to renew those and the money could be put in the DDM until renewal approval is given. Richard will get quotes from the banks, ask for the expiration of those quotes, and roll the money into the DDM until the next commission meeting for commission approval.

AUDITOR – OUTSTANDING CHECKS TO BE CANCELLED

MOTION BY: Commissioner White **SECONDED BY:** Commissioner Clarys
To cancel check #93927 in the amount of \$8.99.
DISPOSITION: All voted aye. Motion Carried.

AUDITOR – PHAT FISH ALCOHOL SPECIAL PERMIT

MOTION BY: Commissioner Messer **SECONDED BY:** Commissioner White
To approve the Phat Fish Special Permit.
DISPOSITION: All voted aye. Motion Carried.

JOETTA PEARCY – COUNTY TRAVEL, LODGING, & MEALS POLICY

Pearcy presented a modified policy increasing the meal allowance per the recent legislature increase and clarifying language that was added to gas charges and out-of-state meals.

MOTION BY: Commissioner Messer **SECONDED BY:** Commissioner White
To approve the policy as submitted by HR.

DISPOSITION: Roll call: Commissioners: Messer - aye, White- aye, Marsh - aye, Clarys - aye, Chairman Franchuk – aye. Motion Carried.

DEAN FRANCHUK – NDACO DELEGATE

Franchuk reports he received an email that we need to appoint a delegate for the NDACO convention in October. Richard responds this was designated during the portfolio assignment at the end of 2022.

Messer reports the NDACO will be touring Stark County on August 30th from 2 pm to 4 pm.

DEAN FRANCHUK – MEMORIAL BENCH ON COURTHOUSE PROPERTY

MOTION BY: Commissioner Messer **SECONDED BY:** Commissioner White
To approve and have them work with Mike Dschaak on the placement.
DISPOSITION: All voted aye. Motion Carried.

PARK BOARD BILL APPROVAL

MOTION BY: Commissioner Clarys **SECONDED BY:** Commissioner White
To approve the bills for the Park Board in the amount of \$18,221.00 and the 2 checks (\$23,000 and \$38,000) for the promotion of 2 upcoming events at the Stark County Fairgrounds.
DISPOSITION: Roll call: Commissioners: Clarys - aye, White- aye, Marsh - aye, Messer - aye, Chairman Franchuk – aye. Motion Carried.

Commissioner Messer made **MOTION** to adjourn at 12:46 p.m., Commissioner White **SECONDED**, Adjourned.


Karen Richard, Auditor


Dean Franchuk, Chairman