

BOARD OF COMMISSIONERS
DEAN FRANCHUK, Chairman
NEAL MESSER, Vice-Chair
BERNIE MARSH
PAUL CLARYS
CORY WHITE



AUDITOR
KAREN RICHARD

DEPUTY AUDITOR
Lana Jahner

OFFICIAL PROCEEDINGS OF THE STARK COUNTY COMMISSION
March 7, 2023

Chairman Franchuk called the regular meeting of the Stark County Board of Commissioners to order at 9:00 AM. Commissioners Present: Dean Franchuk, Paul Clarys, Bernie Marsh, Neal Messer (telephonically), and Cory White. Department Heads Present: Auditor Karen Richard, Sheriff Corey Lee, Road Superintendent Al Heiser, States Attorney Amanda Engelstad, Human Resources Joetta Percy, Emergency Services Shawna Davenport, and County Park Lisa Heiser.

RATIFY AGENDA

Franchuk adds Emergency Management LEPC Membership

MOTION BY: Commissioner Clarys **SECONDED BY:** Commissioner White

To ratify the agenda as amended.

DISPOSITION: All voted aye. Motion Carried.

MINUTES

Chairman Franchuk called for approval of the minutes from February 7, 2023.

MOTION BY: Commissioner Marsh **SECONDED BY:** Commissioner White

To approve the minutes as presented.

DISPOSITION: Roll call: Commissioners: Marsh - aye, White - aye, Clarys - aye, Messer - aye, Chairman Franchuk – aye. Motion Carried.

Chairman Franchuk called for approval of the minutes from February 15, 2023.

MOTION BY: Commissioner Marsh **SECONDED BY:** Commissioner Clarys

To approve the minutes as presented.

DISPOSITION: Roll call: Commissioners: Marsh - aye, Clarys - aye, White - aye, Messer - aye, Chairman Franchuk – aye. Motion Carried.

ACCOUNTS PAYABLE

MOTION BY: Commissioner Clarys **SECONDED BY:** Commissioner White

To approve the resolution and supplement as presented.

DISPOSITION: Roll call: Commissioners: Clarys - aye, White - aye, Marsh - aye, Messer - aye, Chairman Franchuk – aye. Motion Carried.

24/7 Fund: AMANDA WARWICK, \$60; ATTY GENERAL, \$3,889; PRECISION KIOSK, \$1,350; TOTAL SAFETY, \$482; VERIZON, \$41.90

9-1-1 Equipment: CONSOLIDATED, \$21.32; ELECTRONIC COMM, \$435.60; VISA, \$190.46

Cops Grant: PAYROLL: \$4,501.76

County Agent: PAYROLL: \$9,072.99, CONSOLIDATED, \$148.21; XEROX, \$86.50; WALMART, \$45.74

County Jail: SWMCCC, \$192,424.69

County Roads: ACME TOOLS, \$1,135; ARAMARK, \$150.72; AT&T, \$36.71; BIG HORN TIRE INC, \$6,401.60; BUTLER, \$261.23; BUTLER MACHINERY, \$12,983.93; CENTURY LINK, \$77.74; CERTIFIED POWER, \$100.84; CHARBONNEAU, \$2,536.60; CHS, \$71,649.61; CITY OF BELFIELD, \$55.95; CITY OF DICKINSON, \$110.93; CITY OF RICHARDTON, \$137.58; CONSOLIDATED, \$134.97; DIAMOND TRUCK EQUIPMENT, \$25,714.05; GOOSENECK IMPLEMENT, \$24,449.37; HEART RIVER CLEANING, \$500; HUTZ'S WELDING, \$274.40; J & J OPERATING, \$1,184.07; JP STEEL, \$298.92; LAWSON PRODUCTS, \$962.96; LINDE GAS, \$1,102.88; LOGO MAGIC, \$284; MATCO TOOLS, \$73.95; MDU, \$1,821.45; MENARDS, \$603.78; MGM RURAL SANITATION, \$281.49; MOTOR VEHICLE, \$2; NAPA BELFIELD, \$47.79; NAPA DICKINSON, \$584.94; NELSON INTL, \$441.22; NEWBY'S, \$14.38; NSC MINERALS, \$3,233.39; NW TIRE, \$3,943.98; PUMP SYSTEMS, \$72.10; RAY'S AUTO, \$205; RDO EQUIPMENT, \$1,503.12; ROUGHRIDER ELECTRIC, \$1,461; RUNNINGS, \$27.99; SCHWARTZ CONSTRUCTION, \$651.36; SOUTHWEST WATER AUTHORITY, \$137.19; TEAM LAB, \$193; TOTAL SAFETY, \$49.72; TRUENORTH STEEL, \$56,537.02; VAL'S SANITATION, \$200; VERIZON, \$41.90; VISA, \$2,214.74; WALD FENCING, \$309.50; WEST DAKOTA OIL, \$2,477.85; WESTLIES, \$10,304.07; WESTLIES, \$1,213.92; ZONAR, \$298.96; DOT, \$5,708.73; FISHER SAND & GRAVEL, \$66,6225; HIGHLANDS ENGINEERING, \$24,107.50

County Weed: PAYROLL \$15,000.09, AGTERRA TECH, \$105; FORUM, \$8.47; PLATINUM MOTOR SPORTS, \$33,296.73; TRAVIS JEPSON, \$35; VISA, \$12; WEED CONTROL ASSOC, \$275

COVID 19: ETSYSTEMS INC, \$282; GUARDIAN FLEET, \$254.88; MBN ENGINEERING, \$7500

E9-1-1: PAYROLL, \$8,045.39; CITY OF DICKINSON, \$12,361.51

General: PAYROLL, \$ 687,331.14; ABM, \$2,571.70; ANDREW MARQUART, \$198; ANDY FIEDLER, \$35; ANTHONY AWENDER, \$10.51; APPLIED CONCEPTS, \$285.75; ARAMARK, \$90.82; ARMOR INTERACTIVE, \$176; BCBSND, \$156.80; BILLINGS COUNTY AUDITOR, \$150,906.21; BOSS, \$1,490.65; BRADY MARTZ, \$1,166.75; BRAUNS, \$1,015.65; BRAVERA INSURANCE, \$125,325; CENTURY LINK, \$151.72; CITY AIR, \$1,017.60; CITY OF DICKINSON, \$13,249.22; CITY OF DICKINSON ANIMAL SHELTER, \$160; CLEAN SWEEP, \$24.99; CONSOLIDATED, \$15,798.77; DAKOTA BUSINESS SOLUTIONS, \$276; DEAN FRANCHUK, \$164.69; DTE INC, \$5,654; DUNN COUNTY TREASURER, \$191.25; EAST END AUTO, \$181.50; ETSYSTEMS, \$323.05; FORUM, \$1,232; FOUR SEASONS TROPHIES, \$546; J LORAE SERVICES, \$3,000; JP FRAMESHOP, \$106.96; JP STEEL, \$444; JUST-IN GLASS, \$643.16; KIRK ROLL, \$1,600; LANGUAGE LINK, \$14.20; LEADSONLINE, \$3,773; LEC MAINTENANCE, \$20,288.49; MACKOFF LAW FIRM, \$2,000; MAC'S INC, \$810; MDU, \$11,458.51; MENARDS, \$306.90; MIDWEST DOORS, \$1,002.84; NDACO, \$18.36; ND SHERIFF'S ASSOC, \$650; NDACO, \$168; NDITD, \$6,875.28; NDITD, \$440.15; NDPIO, \$100; NEWBYS, \$325.35; NEWBY'S, \$49.48; NIKITA LORENZEN, \$152.70; NITRO-GREEN, \$1,877.41; IRON FOREMAN, \$246; NW TIRE, \$2,160.06; PETER MOROWSKI, \$264.60; POST BOARD, \$195; QUALITY QUICK PRINT, \$5; RADISSON, \$86.40; RAMADA HOTEL, \$88.20; ROUGHRIDER ELECTRIC, \$322.90; SD SHERIFF'S ASSOC, \$230; SHAWNA DAVENPORT, \$115.50; SHRED ND, \$591.25; STEPHANIE A SMITH, \$1,832.65; SUPERIOR WATER, \$90; SURE SIGN, \$840; THE EMBLEM AUTHORITY, \$1,630; UPS STORE, \$14.50; THOMSON REUTERS, \$814.50; TOTAL SAFETY, \$375.20; T-REX CONOCO, \$424.50; TREY WEYER, \$175; TYLER TECH, \$105; ULINE, \$82.95; UNIFORM CENTER, \$300.92; US POLICE CANINE ASSOC, \$50; VERIZON, \$2,585.13; VISA, \$3,099.90; WALMART, \$249.60; WELLCARE, \$7.50; WEST DAKOTA VET, \$1,598.77; WEX FLEET, \$13,496.34; WEX HEALTHCARE, \$93.50; WSI, \$500; XEROX, \$150.52

Highway Distribution: PAYROLL, \$276,370.61; CARY KITZAN, \$100; ND ASSOC COUNTY ENGINEERS, \$180; RANDY DILLINGER, \$52.50; VISA, \$345.82

Siren Contingency: ROUGHRIDER ELECTRIC, \$379.06

Veteran's Service Office: PAYROLL, \$20,555.03; BOSS, \$45.99; BRAUNS, \$16.20; CONSOLIDATED, \$22.28; JESSICA CLIFTON, \$124.45; VERIZON, \$40.01

Victim Witness: PAYROLL, \$21,528.71; CONSOLIDATED, \$21.32; VERIZON, \$132.20

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COREY LEE – SHERIFF REPORT

Lee presented the February 2023 report to the Commission: • Total calls for service 1422 – up from 1259 last year • Traffic stops 185 – down from 180 last year • 4 theft-related calls – up from 3 last year • 362 PR stops – up from 227 last year • 8 Bar checks – down from 12 last year • 21 calls for K-9 • Transports: 12 Prisoner, 16 Court, 0 Juvenile, 0 Medical, 4 MH, 1 Assist • Responded to 18 accidents: 0 pedestrians, 0 fatalities, 3 hit & run, 1 injury, and 14 property • 85 Total Arrests.

Lee discussed the Dickinson Animal Shelter agreement and advised that a budget line will need to be created for those expenses in the next year's budget. He also reports 2 people will be going to Minnesota for EVOC training and there is a new Courthouse Deputy – Latasha Klatt.

AL HEISER – COUNTY ROAD

Heiser reports the road crew is busy moving snow and asks for patience with the roads being cleared, as the ditches are full of snow on both sides and the roads are continuing to blow shut after they are cleared.

JAMES KADRMAS – INTERSTATE ENGINEERING

- **BRZ-0045(075): 38TH St SW Bridge Replacement**

The funding for this project has been denied. There may not be another round of funding until 2026 but they will confirm that.

JEREMY WOOD – NORTHERN PLAINS ENGINEERING PROJECT REPORT

- **BRZ-0045(072) 127th Ave Bridge Replacement south of Belfield**

The DOT has approved funding for this project. The bridge is located nine miles south and three miles east of Belfield. Additional archaeological work may be required.

- **BRP-0045(072) 131st Ave Bridge Replacements near Belfield**

The DOT has approved HB 1505 funding for this project. One of the bridges is located three miles south and one mile west of Belfield. The other bridge is located one mile north and one mile west of Belfield. The project was bid on January 13th with Edward H Schwartz Construction the low bidder at \$823,364.69. Construction is expected to begin in October.

- **CP-45(22)01 32nd St and 107th Ave Grading northeast of Dickinson**

The general scope of work will consist of widening the roadway and graveling in preparation for paving at a later date. The project has been suspended for the winter.

SHAWNA DAVENPORT - DISASTER SHELTER TRAINING

Davenport states the American Red Cross is going to be doing disaster shelter training, it deals with how to open/maintain a shelter until the Red Cross arrives. 10 people are interested in attending from the county, but it is on the same day as the April commission meeting, she asks if the commission would reconsider the date for the April commission meeting so these people can attend.

MOTION BY: Commissioner White **SECONDED BY:** Commissioner Clarys

To move the April commission meeting from the 4th of April to the 5th of April.

DISPOSITION: All voted aye. Motion Carried.

NIKITA LORENZEN – LOCAL EMERGENCY PLANNING COMMITTEE

Lorenzen presented an updated LEPC membership list. NDDes and SWEMS were removed, and Richardton/Taylor Ambulance and City of Dickinson Public Works were added.

MOTION BY: Commissioner White **SECONDED BY:** Commissioner Marsh

To approve the LEPC membership list.

DISPOSITION: Roll call: Commissioners: White - aye, Marsh - aye, Clarys - aye, Messer - aye, Chairman Franchuk – aye. Motion Carried.

Franchuk advises he received the construction contract from Prairie Engineering for the HVAC, and he will be giving it to the State's Attorney to review before signing.

9:30 AM BID OPENING FOR GRAVEL CRUSHING, EQUIPMENT RENTAL, PAVEMENT, AND FENCING

Richard opened the gravel-crushing bid from Fischer Industries – price per cubic yard \$3.90.

MOTION BY: Commissioner Marsh

To accept all bids submitted today and post in minutes and website.

DISPOSITION: Motion not seconded; motion failed.

BREAK 9:29 AM to 9:39 AM

Chairman Franchuk called the meeting back to order.

MOTION BY: Commissioner White **SECONDED BY:** Commissioner Clarys

To approve the Fisher Industries gravel-crushing bid for 2023.

DISPOSITION: Roll call: Commissioners: White - aye, Clarys - aye, Marsh - aye, Messer - aye, Chairman Franchuk – aye. Motion Carried.

Franchuk advises bids were received as follows:

Fencing: Nelson Fencing, Ty Newton Fencing, Midwest Fencing & Erosion, and Ruckus Services, LLC.

Equipment Rental: K & T Services, Martin Construction, Edward H. Schwartz Construction, Cordova Construction, and Hlebechuk Construction.

Erosion Control: K & T Services and Midwest Erosion Control

MOTION BY: Commissioner Marsh **SECONDED BY:** Commissioner Clarys

To accept the contractor bids, for the firms to be available for the Road Department as needed.

DISPOSITION: Roll call: Commissioners: Marsh - aye, Clarys - aye, White - aye, Messer - aye, Chairman Franchuk – aye. Motion Carried.

Commissioner Clarys made **MOTION** to adjourn at 9:41 AM, Commissioner White SECONDED, Adjourned.



Karen Richard, Auditor



Dean Franchuk, Chairman