

**Stark County Social Service Board**

**October 17th, 2016**

This meeting of Stark County Social Service board was called to order at 7:00pm by Chairman Russ Hoff.

Present: Diane Mortenson, Pete Kuntz, Jim Hope, Duane Wolf and Jay Elkin

Absent: Sherry Adams and Ken Zander

Motion made by Jay Elkin and seconded by Duane Wolf to approve the minutes of the previous meetings as recorded.

**Financial Statements:** Discussion held. Motion made by Pete Kuntz and seconded by Jay Elkin to approve the Schedules and Financial Statements as presented. Roll call and motion carried.

**End of Month Statistics:** All areas were highlighted for program numbers. Discussion followed.

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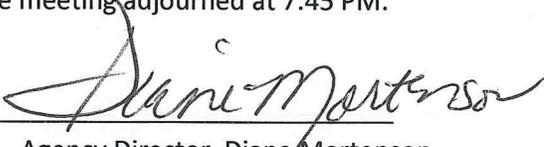
**Agenda:**

- 1.) **LIHEAP-Marcy Decker:** Low Income Home Energy Assistance Program started October 1<sup>st</sup>, 2016 and will go through May 31<sup>st</sup>, 2017. Marcy explained the program, purpose of the program, criteria for program eligibility. Discussion followed.
- 2.) **Personnel Update:** Scharlie Kilzer was hired as a Child Protection worker and started October 3<sup>rd</sup>, 2016. Brandy Vandersloot-Fasset was hired as an Office Assistant in the Clerical unit and started October 10<sup>th</sup>, 2016. The eligibility worker position remains open with interviews to be held this week.
- 3.) **Unit Updates:** The units are busy training in new employees and are doing their unit yearly evaluations. Every unit continues to see consistent numbers in clients needing services.
- 4.) **Fire Inspection:** Fire inspection for agency was conducted in October and there are numerous changes to be made to meet fire code. The plan is to have these done by 10/31/2016.

**Other Business:** None

With no further business to come before the Board, Jay Elkin motioned to adjourn the meeting and seconded by Duane Wolf. Chairman Russ Hoff declared the meeting adjourned at 7:45 PM.

  
Chairman, Russ Hoff

  
Agency Director, Diane Mortenson