

OFFICIAL PROCEEDINGS

March 1, 2011

8:00 am

Chairman Ken Zander called the meeting of the Stark County Board of Commissioners to order. Chairman Zander, Comm. Hoff, Comm. Elkin and Comm. Wolf present. Comm. Kuntz absent.

Chairman Zander asked for any additions to the agenda. Auditor Kay Haag added Policing Contracts and Interim Emergency Manager/911 Coordinator Gary Kostelecky added Emergency Management items. Comm. Wolf moved to approve the agenda with the additions. Comm. Hoff seconded. All voted Aye and the motion carried.

Comm. Elkin moved to approve the minutes from the February 1, 2011 meeting. Comm. Wolf seconded. All voted Aye and the motion carried.

Comm. Hoff moved to accept the accounts payable plus the supplement as presented. Comm. Elkin seconded. Roll call vote. All voted Aye and the motion carried.

General: Payroll: \$134,020.32; Institute of Local Govt: \$180.00; Midwest Canine Alternatives Inc: \$945.00; Joseph Bryan Knight: \$700.00; West Payment Center: \$632.15; Dakota Water Treatment: \$51.50; SBM Inc: \$1,718.76; Rocky Mountain Oil Journal: \$229.00; Raedeen Weinberger: \$11.12; Walmart: \$107.60; Xerox Corporation: \$521.02; Diane Brines: \$32.50; Natalie Wandler: \$32.50; B&M Security: \$16.50; Berger Electric: \$72.00; Braun Distributing: \$881.14; Clean Sweep Vacuum: \$800.00; Dakota Signwerks: \$30.00; Dickinson Supply: \$9.03; DJ's Tesoro: \$117.79; Hedahls: \$11.14; Jerome Distributing: \$109.55; NDSU Extension Program: \$65.00; Newby's Ace Hardware: \$113.54; Superior Cleaners: \$54.00; City of Dickinson: \$8,686.31; MDU: \$4,055.98; ND Secretary of State: \$2,056.77; NDPers: \$15,286.56; Maus & Nordsvan: \$684.00; Fleet Services: \$2,774.21; Farmers Union of Bis/Man: \$1,561.19; D & L Lawn Mowing: \$420.00; Electric Sales & Service: \$72.00; Twin City Roofing: \$293.00; US Postal Service: \$50.00; Alltel: \$718.21; Consolidated: \$327.49; Qwest: \$487.00; Great Plains Directory: \$318.25; Dickinson Parks & Rec: \$62.40; Chad's Automotive: \$288.60; Visa: \$498.28; NDACO: \$310.05; Public Agency Training Council: \$590.00; Ray Allen Manufacturing: \$224.85; Balco Uniforms: \$41.00; Law Enforcement Systems Inc: \$173.92; Service Printers: \$196.40; Advanced Business Methods: \$316.08; Balco Uniforms: \$16.00; Wanner Western Wear: \$167.58; Dickinson Tire: \$224.00; Electronic Communications: \$250.00; Midas Auto Service: \$367.93; T-Rex Conoco: \$251.87; Cenex Fleetcard: \$89.50; Farmers Union of Richardton: \$415.96; Brownells: \$114.43; Galls of Aramark: \$161.24; Taser International: \$450.00; This Ol Shoe: \$4.00; LEC Maintenance: \$8,617.88; Gary Kostelecky: \$4,800.00; Stevenson Funeral Home: \$150.00; Stark County Auditor (Federal Deposit): \$224.06; Jerry Berquist: \$102.00; Brent Nelson: \$133.62; Belfield Ambulance Service: \$5,000.00; Dickinson Ambulance Service: \$10,000.00; Richardton-Taylor Ambulance Service: \$5,000.00; Dickinson Press: \$42.00;

10 Mill: Kadrmas, Lee & Jackson: \$17,713.35;

County Road: Kadrmas, Lee & Jackson: \$2,985.17; Big K Industries: \$812.50; North Central Rental & Leasing: \$10,095.00; Onsite Improvement: \$4,500.00; American Bank Center: \$15,970.84; Alltel: \$90.18; City of Belfield: \$19.40; City of Dickinson: \$70.25; City of Richardton: \$62.10; Consolidated: \$41.42; MDU: \$1,912.69; Roughrider Electric: \$519.00; Southwest Authority: \$52.23; Qwest: \$55.48; Acme Electric Co: \$636.95; Carquest Auto Parts: \$119.76; Dickinson Supply: \$165.69; Newby's Ace Hardware: \$42.46; Praxair: \$509.29; Quality Quick Print: \$60.00; Runnings Supply: \$126.89; Schmidt Repair: \$3,836.71; Western Fire & Safety: \$170.70; Visa: \$388.80; Walmart: \$76.65; Beall Corporation: \$61.03; Catco: \$242.69; Dakota Farm Equipment: \$168.60; Dakota Filter Supply: \$272.23; George's Tire Shop: \$70.00; Kohler Communications: \$1,195.90; Lenny's Repair: \$1.79; Ray's Auto Electric: \$668.63; Sax Motor Co: \$192.76; Wallwork Truck Center: \$1,077.40; Basin Hydraulic: \$70.85; Butler Machinery: \$21,448.80; Dickinson Tire: \$125.79; RDO Equipment: \$760.06; Todd's Auto: \$97.00; Southwest Grain: \$43,029.11; West Dakota Oil: \$4,049.91; Alternative Wrecking: \$750.00; Berger Sanitation: \$300.00; Catco: \$116.24; East End Auto: \$900.00; Ficek Wrecker Service: \$1,200.00; Mid-West Doors: \$209.70; NW Tire: \$8,518.00; Kris Engineering: \$6,400.52; Winter Equipment: \$1,569.56; Fisher Sand & Gravel: \$1,416.68; B & W Rental Inc: \$100.00; Best Western Doublewood Inn: \$170.00; Postmaster: \$56.00; Midland Atlas Co: \$46.90; Payroll: \$234.75;

Highway Tax Distribution: Payroll: \$69,028.66; NDPers: \$14,782.74; NDACO: \$630.70;

Social Welfare: Anton Rentals: \$400.00; ND Dept of Human Services: \$2,252.39; Sanfords Optical: \$7.00; Michelle Triplet: \$50.00; Travel Host: \$86.60; Misty Oberman: \$250.00; Motel 8: \$220.94; Payroll: \$170,442.49; NDPers: \$38,397.94; Social Services: \$13,158.22; Comfort Inn: \$63.00; Southwest District Health District: \$15.00;

County Poor: ND Dept of Human Services: \$25,256.60;

IT – Computer/Updates: NDACO Resources: \$374.00; Payroll: \$4,723.99; NDPers: \$1,207.40; Stark County Auditor (Federal Deposit): \$361.38; Alltel: \$69.86; Consolidated: \$88.90; Archonix: \$7,939.00; CDW Government Inc: \$14,574.29; SBM Inc: \$63.25; Information Technology Dept: \$1,234.20; Official Payment Center: \$225.00;

Capital Improvement: Thermo Bond Buildings LLC: \$24,820.00; Kadrmas Lee & Jackson: \$888.54; Dickinson Airport: \$12,500.00;

Infrastructure: Dickinson School District: \$17,340.39;

County Park: Stark County Auditor: \$218.07;

Fair Board: Stark County Fair Board: \$37,135.16;

County Jail: SWMCCC: \$56,738.50;

Comp Health: NDPers: \$21,055.64; Blue Cross Blue Shield: \$155.50;

VSO Fund: Payroll: \$6,512.61; Institute of Local Govt: \$40.00;

Social Security: Stark County Auditor (Federal Deposit): \$27,544.41;

Advertising: Dickinson Press: \$224.00; Stark County Historical Society: \$5,000.00;
Family Connection: \$1,000.00;

County Agent: Payroll: \$4,486.63; NDPers: \$415.47; NDSU Extension Service:
\$25,457.64; Samantha Roth: \$132.50; Kurt Froelich: \$30.00; Consolidated: \$161.68;
Pitney Bowes: \$72.23; Ag Communication: \$70.00;

Weed Control: Payroll: \$5,926.95; NDPers: \$1,903.11; Alltel: \$21.81; Stark County
Auditor (Federal Deposit): \$188.44;

9-1-1: Payroll: \$2,519.50; NDPers: \$1,003.26; Stark County Auditor (Federal Deposit):
\$192.74; City of Dickinson: \$7,753.93; Jerry Berquist: \$102.00; Brent Nelson: \$133.62;
Qwest: \$1,606.62; Consolidated: \$425.00; Reservation Telephone: \$80.00; Walmart:
\$9.31; Visa: \$211.03; Avtex: \$5,500.00; Gary Kostecky: \$1,200.00;

Adult Education: NDSU Extension Program: \$350.00; Jane Heth: \$8.80; Walmart:
\$17.76;

Domestic Violence: State Treasurer: \$490.00;

Oil Impact Grant: Payroll: \$133.84;

Security/Transfer DJS: Fleet Services: \$142.08;

SW Victim Witness Program: SBM Inc: \$52.88; Alltel: \$78.32; Consolidated:
\$3.10; Payroll: \$4,222.85; NDPers: \$709.75; Stark County Auditor (Federal Deposit):
\$323.05;

DVRCC: Domestic Violence: \$837.50;

Preservation Fund: Cass County Treasurer: \$1,115.00; Consolidated: \$49.95

State Reimbursements: Greg Barros: \$25.00;

Siren Contingency: Roughrider Electric: \$268.00;

Other Reimbursements: ND Division of Commerce: \$17,735.58; Stark County Auditor: \$146.43; Consolidated: \$182.03; Ryan Hoff: \$24.00; Gregory Kuntz: \$30.00; Office of Attorney General: \$1,485.00;

Judgment Execution: Stark County Sheriff's Dept: \$100.00; Worthington Law Office: \$150.00;

911 Equipment: Kadrmas Lee & Jackson: \$2,825.84;

Sheriff Clarence Tuhy gave an update on the task force and monthly transports.

Sheriff Clarence Tuhy reported the Oil & Gas Producing Counties meeting is in Watford City on March 9th.

Sheriff Clarence Tuhy reported the judges are requesting courthouse/courtroom security.

Sheriff Clarence Tuhy discussed the three vehicle quotes he received from various dealers.

Road Superintendent Al Heiser discussed the Richardton shop needing a bigger door and a front face lift.

Road Superintendent Al Heiser discussed CDL physicals for road employees, and if it is required by State law would Stark County pay for them.

Road Superintendent Al Heiser recommended a 4¾" overlay for approximately 2½ miles on Highway 10, which would lift the road restrictions. Comm. Elkin moved to advertise for bids for the Highway 10 project. Comm. Wolf seconded. All voted Aye and the motion carried.

Tim Kelly, Kadrmas, Lee & Jackson, gave the engineer's report and scheduled bid opening April 5th for the Highway 10 project and Lefor Road project.

Comm. Hoff moved to re-appoint Gilbert Ridl to the Water Authority Board. Comm. Elkin seconded. All voted Aye and the motion carried.

Auditor Kay Haag reported the Court Facilities Improvement Grant was awarded; all items submitted were approved for reimbursement with the exception of a computer.

Reed Reyman, St. Joseph's Hospital, gave the quarterly Hospital update.

States Attorney Tom Henning discussed the Department of Corrections Detention Service Agreement with Stark County. Comm. Wolf moved to accept and authorize Chairman Zander to sign the Detention Service Agreement. Comm. Elkin seconded. All voted Aye and the motion carried.

Interim Emergency Manager/911 Coordinator Gary Kostecky gave updates on current legislation and the tower project.

Walt Smith, Kadmas, Lee and Jackson, recommended signing the three (3) contracts for the Weed Board Building. Comm. Wolf moved to authorize Chairman Zander to sign the contracts for Tooz Construction, Inc., Denny's Electric & Motor Repair, Inc. and Central Mechanical, Inc. Comm. Elkin seconded. Roll call vote. All voted Aye and the motion carried.

Auditor Kay Haag asked for direction regarding policing contracts with the City of Richardton, Taylor & Gladstone. It was determined that each city would receive a 15% increase.

Bid opening was held for gravel crushing. Two (2) bids were submitted, one by Fisher Industries and one by Meyer Aggregate LLC. Comm. Elkin moved to accept both bids from Fisher Industries and Meyer Aggregate LLC for 2011. Comm. Hoff seconded. Roll call vote. All voted Aye and the motion carried.

Bid opening was held for equipment rental. All bids were put on file.

Bid opening was held for the sale of road department equipment.

200 KW Standby Generator w/ enclosed Van Body	
Krebs Machine	\$1,750
Martin Construction	\$2,200
<i>Ken Steier</i>	<i>\$2,500</i>
1996 Three Axle Midland Belly Dump	
Ed H Schwartz Construction, Inc.	\$16,000
East End Auto & Truck Parts	\$15,000
Winn Construction	\$15,500
Martin Construction	\$18,200
<i>Alternative Wrecker Service</i>	<i>\$18,500 - \$19,500</i>
Ken Steier	\$19,000
1985 Ford Tandem Dump Truck	
East End Auto & Truck Parts	\$4,500
Ed Cerkoney	\$4,800
Chad Messer	\$4,500
CJ Roofing	\$4,676.50
Jon Mikkelson	\$6,452
Justin Hoff	\$5,700
Anthony Schirado	\$7,500
Hebert Decker	\$4,501
Mike Conlin	\$5,000
George Buckmeier	\$4,553
<i>Shane Sickler</i>	<i>\$7,600</i>
1994 Chevy ¾ Ton 4x4	
<i>East End Auto & Truck Parts</i>	<i>\$250 - \$800 - \$900</i>

Krebs Machine	\$500
Robert Brown	\$450
Chad Messer	\$500
Truck Parts R Us	\$650
Gus Pederson	\$700 - \$ 850

Bids were accepted as follows for the miscellaneous equipment:

- 200 KW Generator – Kent Steier for \$2,500
- 1996 Belly Dump – Alternative Wrecker Service for \$19,500
- 1985 Dump Truck – Shane Sickler for \$7,600
- 1994 Chevy – East End Auto & Truck Parts for \$900

Shawn Kessel, Dickinson City Administrator, presented a letter regarding the remaining mess from an explosion in West industrial Park and gave an update regarding legislation, City Planner and current annexation. Also discussed was an Agreement for Joint Exercise of Government Powers between the City of Dickinson and Stark County for sharing the performance of the duties of City/County Building Inspector.

Human Resource Administrator, Marie McCabe, discussed the quotes for a Salary Study. Comm. Elkin moved to award Public Sector Personnel Consultants (PSPC) the salary study. Comm. Hoff seconded. All voted Aye and the motion carried.

Human Resource Administrator, Marie McCabe, announced that interviews for the Emergency Manager/911 Coordinator position will be held on March 17th, 2011 at the Stark County Courthouse.

Rod Landblom, Roosevelt-Custer Regional Council, discussed a proposal for Stark County to accept a Multi-Hazardous Mitigation Plan (FEMA). Comm. Hoff moved to authorize the Roosevelt-Custer Regional council to prepare the Billing, Dunn, Golden Valley and Stark County Multi-Jurisdiction Multi-Hazard Mitigation Plan on behalf of Stark County and not to exceed the amount of \$34,400 and authorized Chairman Zander to sign the resolution. Comm. Wolf seconded. Roll call vote. All voted Aye and motion carried.

The following **Miscellaneous Receipts** were filed: General: \$106,424.73; 10 Mill: \$8,974.87; County Road: \$127,668.14; Highway Tax Distribution: \$131,702.21; Special Road & Bridge: \$2,722.71; Social Services: \$113,990.19; County Poor: \$38,319.67; IT-Computer/Updates: \$773.95; Capital Improvement: \$67,958.39; Infrastructure: \$12,303.20; County Park: \$932.74; County Jail: \$6,655.52; Insurance: \$2,197.67; Comp Health: \$3,226.92; Emergency: \$907.57; Veteran's Service Office: \$1,109.25; Social Security: \$5,377.40; Advertising: \$403.36; County Agent: \$1,960.14; Weed Control: \$7,211.93; 911 Revenue: \$22,932.06; Adult Education: \$6,178.00; Asset Forfeiture : \$275.00; FingerPrint Station: \$168.00; Domestic Violence: \$315.00; Estimate Tax: \$4,880.84; Game and Fish: \$2,709.00; Security/Transfer DJS Reimb: \$142.08; SW Victim Witness Program: \$1,362.50; Domestic Violence Rape Crisis Center: \$837.50; Preservation Fee: \$3,654.00; Other Reimbursements: \$12,867.67; Judgment Execution: \$250.00; 911 Equipment: \$7,644.04;

Comm. Wolf moved to adjourn. Comm. Hoff seconded.

Kay Haag, Auditor

Ken Zander, Chairman