

Official Proceedings

FEBRUARY 6, 2018

8:00 am

Chairman Elkin called the meeting of the Stark County Board of Commissioners to order.
Commissioner Zander absent.

Agenda

Chairman Elkin asked for any additions or deletions to the agenda.

MOTION BY: Commissioner Franchuk **SECOND BY:** Commissioner Kuntz

To approve the agenda as presented.

DISPOSITION: Motion carried

Minutes

The minutes of the January 2, 2018 Board of County Commissioners meeting were presented.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Hoff

To approve the January 2, 2018 Board of County Commission minutes as presented.

DISPOSITION: Motion carried

Accounts Payable

MOTION BY: Commissioner Hoff **SECOND BY:** Commissioner Franchuk

To approve the accounts payable with the supplement as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried

A proposal from Zeller Construction was presented for the Veteran's Service Office.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Franchuk

To approve the proposal from Zeller Construction to be paid out of the Capital Improvements fund.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Ms. Betlaf presented a mill levy request for the Southwest Multi-County Correction Center in the amount of \$210,174.69.

MOTION BY: Commissioner Hoff **SECOND BY:** Commissioner Kuntz

To approve the SWMCCC request in the amount of \$210,174.69 to be paid out of Capital Improvements.

DISPOSITION: Roll call vote. All voted aye. Motion carried

General: \$1,039,637.68;

10 Mil: \$31,993.64;

County Road: \$119,682.38;

Highway Tax Distribution: \$142,398.59;

Social Welfare: \$321,434.08;

Capital Improvement: \$523,449.01;

County Jail: \$373,936.22;

VSO Fund: \$11,530.53;

County Agent: \$7,707.91;

Weed Control: \$19,881.29;

9-1-1: \$35,382.65;

Adult Education: \$240.00;

SW Victim Witness Program: \$7,855.49;

State Reimbursements: \$75.00;

Siren Contingency: \$378.00;

24/7 Fund: \$7,723.70;

Other Reimbursements: \$5,455.81;

BCI-Asset Forfeiture: \$13,326.46;

Judgment Execution: \$700.00;

BCI-Task Force: \$5.50;

911 Equipment: \$12,387.50;

Recorder's Resolution

The final resolution for the re-designation of the office of the Stark County Recorder was presented. The position will be posted internally.

MOTION BY: Commissioner Franchuk **SECOND BY:** Commissioner Hoff

To accept the resolution as presented and authorize the Chairman's signature.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Military Leave Policy Amendment

Ms. Krebs presented revisions to the Stark County Personnel Handbook for Section 9 – Military Leave.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Hoff

To adopt the amended military leave policy as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Sheriff Oestreich

Sheriff Oestreich provided his monthly report which included the following:

- 160 criminal papers were received and 193 were served;
- The arrest tally included 4 accidents, 49 stops, 16 citations, and 6 warnings;
- The Sheriff Sales and foreclosures received 6 executions, 2 Sheriff Sales, and revenue of \$1,061.43;
- 71 civil papers were received and 55 were served;
- Transports included 1 for other counties, 16 criminal, 15 daily court, 4 medical, 8 mental health, and 0 juveniles;
- The truck reg. program had a total of \$0.00 in fines and \$11,793.82 in permits;
- The 24/7 program had a total of \$1,428 in revenue.

Sheriff Oestreich presented two out-of-state travel requests for the following:

- One individual to attend a two-day training on background investigations in Rapid City, South Dakota March 5-6, 2018.
- Two individuals to attend the Western State Sheriff's Conference in Reno, Nevada March 4-8, 2018,

Funding for the requested travel is in the 2018 budget.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Hoff

To approve the out-of-state travel requests as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Road Superintendent - Al Heiser

Mr. Heiser presented his monthly report which included the transferring of gravel, crack sealing, and a bid opening occurring at 9am today. Concerns were raised with the Southwest Speedway using county equipment and employees for liability concerns. It was decided the Southwest Speedway will need to obtain suitable equipment and operator for their needs.

Mr. Heiser requested offering the Southwest Speedway a County surplus water truck.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Hoff

To allow Mr. Heiser to notify the Southwest Speedway to make an offer for the mentioned Stark County water truck.

DISPOSITION: Motion carried

County Engineer – Justin Hyndman

Mr. Hyndman provided the following monthly report:

- Green River Bridge Structure 45-123-3.0 Replacement – Swingen, 2018 Construction;
- Tributary of Thirty Mile Cr Structure 133-27.0 Replacement – Martin, 2018 Construction;
- 119th Ave SW Structure 113-3.0 Replacement – Bid Feb. 6, 2018, 2018 Construction;

- CMC 4531 Enchanted Highway Micro-Surfacing – Bid Feb. 9, 2018 thru the NDDOT, 2018 Construction;
- 47th Street SW Structure 129-19.0 and 130-19.0 Replacement and 104th Ave SW Structure 128-25.0 Replacement – Bid March 6, 2018, 2018 Construction;
- 35th Street SW Green River Bridge Low Water Crossing – Bid April 4, 2018, 2018 Construction;
- 119th Ave SW Structure 45-113-20.0 Replacement – Bid Nov. 9, 2018 thru the NDDOT, 2019 Construction;
- CMC4537 Structure 45-138-21 Replacement – Bid Nov. 13, 2020 thru the NDDOT, 2021 Construction;
- 112th Ave SW (30th to 32nd) – KLJ will complete wetland monitoring. Submitted 2016 and 2017.

Pledge of Assets

Ms. Betlaf presented the following pledge of assets with totals as of January 1, 2018:

- American Bank Center – Balance of \$39,780,463.03, Market Value of \$45,267,333.00, and pledging required amount of \$43,483,509.33;
- Dacotah Bank CD – Balance of \$100.00, Market Value of \$0.00, and pledging required of \$0.00;
- Dakota Community Bank – Balance of \$3,779,693.57, Market Value of \$7,662,191.40, and pledging required amount of \$3,882,662.93;
- Bremer Bank CD – Balance of \$1,500,000, Market Value of \$1,500,000, and pledging required amount of \$1,375,000.
- Bank of the West – Balance of \$0.00.
- Western Cooperative Credit Union – Balance of \$0.00.

MOTION BY: Commissioner Hoff **SECOND BY:** Commissioner Franchuk

To approve the pledge of assets and depositories as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried

2018 Bowman Radar Contract

Mr. Fahlsing presented the 2018 radar service contract for the operations of the Bowman Radar between Stark County and the North Dakota Atmospheric Resource Board. There were no changes from 2017.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Hoff

To authorize the Chairman’s signature of the 2018 Bowman Radar Contract.

DISPOSITION: Roll call vote. All voted aye. Motion carried

SW CRIB Appointment

Mr. Fahlsing presented a letter to appoint Dickinson Police Chief Dustin Dassinger as the Stark County alternate appointee to the Southwest Coordinated Regional Interoperability Board.

MOTION BY: Commissioner Hoff **SECOND BY:** Commissioner Kuntz

To authorize the Chairman’s signature appointing Dustin Dassinger to the Southwest Coordinated Regional Interoperability Board.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Board Appointments

The following board appointments were presented:

County Weed Board

Applications were received from Jerry Wagner and Les Simnioniw.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Hoff

To appoint Les Simnioniw to the Stark County Weed Board, fulfilling Daryl Zarak's term.

DISPOSITION: Motion carried

Water Resource Board

MOTION BY: Commissioner Franchuk **SECOND BY:** Commissioner Hoff

To reappoint Gary Bleth to the Water Resource Board.

DISPOSITION: Motion carried

SW District Health Unit

MOTION BY: Commissioner Hoff **SECOND BY:** Commissioner Kuntz

To reappoint Ken Zander to the SW District Health Unit Board.

DISPOSITION: Motion carried

County Park Board

MOTION BY: Commissioner Franchuk **SECOND BY:** Commissioner Hoff

To reappoint Arnie Binek to the County Park Board.

DISPOSITION: Motion carried

Ms. Betlaf is not seeking reappointment and Matt Krebs has agreed to this position.

MOTION BY: Commissioner Hoff **SECOND BY:** Commissioner Kuntz

To appoint Matt Krebs to the County Park Board.

DISPOSITION: Motion carried

Housing Authority

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Franchuk

To reappoint Alan Kadrmas to the Housing Authority Board.

DISPOSITION: Motion carried

Scull

Mr. Cockeram advised that they have received the certificate of occupancy for the courthouse addition. Options were presented for the commission table space and adding a monitor to the back of the commission room for the viewing of presentations.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Franchuk

To approve the addition of a tv monitor for the commission room.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Three change orders were presented for the Commission's review.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Hoff

To approve the change orders as presented and authorize the Chairman's signature.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Bid Opening CBP-0045(17)01 119th Ave SW Culvert & Grading

The following bids were received for the CBP-0045(17)01 119th Ave SW RCB Culvert and Grading project:

- Baranko Bros Inc. - \$156,534.55
- Central Specialties Inc.- \$154,117.40
- Civil Contracting Services, Inc. - \$198,041.00
- Cordova Construction - \$156,276.90
- Edward H Schwartz Construction Inc. - \$168,300.52
- Martin Construction - \$142,530.00
- Quam Construction Company Inc. - \$212,358.50
- Shep's Welding & Construction - \$170,126.00
- Tooz Construction - \$207,797.37
- Wilson Construction Inc. - \$182,476.20

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Hoff

To accept the low bid from Martin Construction in the amount of \$142,530.00 pending the engineers review.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Isaac Karley w/JLG Architects – Social Service Bldg Update

Mr. Karley presented a proposal for the pre-design of the social services building.

MOTION BY: Commissioner Hoff **SECOND BY:** Commissioner Kuntz

To authorize the Chairman's signature of the JLG pre-design as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Stark County Logo

Mr. Fahlsing presented the Commission with logo options prepared by LoAnn's Marketing. No action is being requested at this time as the logo will be discussed at a future department head meeting.

Other

Mr. Henning advised there are an additional sixteen abatement appeals that are being handled by the appointed attorney through the North Dakota Insurance Reserve Fund.

The Weed Department is working on building a new truck along with maintenance of existing equipment. The staff also attended the state weed meeting in Bismarck.

Discussion was presented regarding the transferring of funds from the Park Board to the Roughrider Commission as approved by the Park Board.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Franchuk

To approve \$75,000 to the Roughrider Commission to be transferred from the Park Board.

DISPOSITION: Roll call vote. All voted aye. Motion carried

The following Miscellaneous Receipts were filed: General: \$203,084.11; County Road: \$86,060.65; Highway Distribution: \$271,059.18; Social Services: \$85,268.18; Capital

Improvement: \$362,337.02; Veterans Service Officer: \$23,000.00; County Agent: \$90.00; E-911 Funds: \$23,440.99; Adult Education: \$20.50; Fingerprint Station: \$60.00; Estimated Tax Revenue: \$1,018.47; Victim Witness: \$1,527.50; Preservation Fee: \$912.00; 24/7 Fund: \$9,136.00; Other Reimbursements: \$10,272.08; Judgment Execution: \$700.00; 911 Equipment: \$4,666.19;

MOTION BY: Commissioner Hoff
To adjourn the meeting.

SECOND BY: Commissioner Franchuk

DISPOSITION: Motion carried