

Stark County Social Service Board

March 17th, 2014

This meeting of Stark County Social Service board was called to order at 7:00pm by Chairman, Russ Hoff.

Present: Diane Mortenson, Russ Hoff, Duane Wolf, Sherry Adams, Pete Kuntz, and Ken Zander

Absent: Jim Hope & Jay Elkin

Motion made by Pete Kuntz and seconded by Ken Zander to approve the minutes of the previous meetings as recorded. Motion carried by unanimous ballot.

Dan Schaff from Kadmas Lee and Jackson spoke to the board about putting together a scope and fee plan for Stark County Social Services. Motion made by Duane Wolf and seconded by Pete Kuntz to go forward with putting together a plan for what it would cost for services to be provided for the space/floor plan and the potential needs for each department at Social Services. Roll call and motion carried.

**Financial Statements:** Discussion Held. Motion made by Sherry Adams and seconded by Pete Kuntz to approve the Schedules and Financial Statements. Motion carried by unanimous ballot.

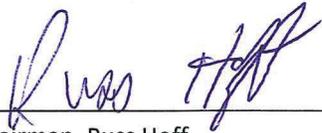
**End of Month Statistics:** Areas were highlighted for program numbers. Motion was made by Duane Wolf and seconded by Ken Zander to approve director to work with CPS supervisor in establishing a plan to help with CPS case loads. Approval was granted to hire additional social worker. Roll Call and motion carried.

**Agenda:**

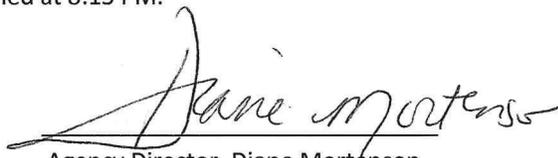
- 1.) **Oil Impact:** 81 new clients for the month of January. Total of 142 for the calendar year of 2014.
- 2.) **Personnel/Staff Retirement:** Deni Lorenz has turned in her retirement letter for the Eligibility unit and her last day will be at the end of May. The position she is leaving behind will be attempted to be filled by mid-April.
- 3.) **Comp Time Policy:** Policy was updated to include exempt vs. non-exempt employees, and to change the use of comp time from 1 hour to 30 minute increments. Motion made by Ken Zander and seconded by Sherry Adams to approve the changes in the policy. Motion carried.
- 4.) **Mandatory Training:** All of the staff for Stark County Social Services but three on approved absences will be attending the mandatory training of "Preventing Harassment and Bullying in the work place" on March 18, 2014.

**Other Business:** None

With no further business to come before the Board, Sherry Adams motioned to adjourn the meeting and seconded by Duane Wolf. Chairman Russ Hoff declared the meeting adjourned at 8:15 PM.



Chairman, Russ Hoff



Agency Director, Diane Mortenson