

Stark County Social Service Board

January 21st, 2013

This meeting of Stark County Social Service board was called to order at 7:00pm by Chairman, Russ Hoff.

Present: Diane Mortenson, Pete Kuntz, Russ Hoff, Duane Wolf, Ken Zander and Jay Elkin.

Absent: Jim Hope and Sherry Adams

Motion made by Pete Kuntz and seconded by Duane Wolf to approve the minutes of the previous meetings as recorded. Motion carried by unanimous ballot.

Schedules and Financial Statements: Discussion Held. Motion made by Ken Zander and seconded by Jay Elkin to approve the Schedules and Financial Statements. Motion carried by unanimous ballot.

Agenda:

- 1.) **Oil Impact:** 39 new clients for the month of December. Total of 475 for the year of 2012. These numbers will be emailed to our legislators.
- 2.) **Maintenance Contract:** Our handyman, Emil Berard will be moving to South Dakota and his last day with us will be March 1st, 2013. We are in the process of replacing him.
- 3.) **Personnel & Social Work Position:** Filled the Foster Care Social Worker III position. Jasmine Jilek will start with us on February 4th, 2013. Social Worker intern student Loran Tormaschy started on January 4th, 2013 and will intern with us until May. CPS Supervisor position register is completed and interviews are scheduled. The Clerical Unit duties have been reassigned since Linda Brew's resignation. Will continually evaluate the need for additional staff.
- 4.) **Update on Building:** Stark CSSB received building damage on 12-2-2012 from an accident and the board was updated on progress of the building damage and repairs, and final insurance claim.

Other Business: Ken Zander reported on a meeting he attended with city officials about a proposed city/county leased building to house City Hall employees and Stark County Social Services employees. Discussion followed.

With no further business to come before the Board, Duane Wolf motioned to adjourn the meeting and seconded by Jay Elkin. Chairman Russ Hoff declared the meeting adjourned at 7:50pm.

Chairman, Russ Hoff

Agency Director, Diane Mortenson