

Stark County Social Service Board

February 16th, 2016

This meeting of Stark County Social Service board was called to order at 7:00pm by Chairman, Russ Hoff.

Present: Diane Mortenson, Russ Hoff, Pete Kuntz, Ken Zander, and Jay Elkin

Absent: Sherry Adams, Jim Hope and Duane Wolf

Motion made by Ken Zander and seconded by Pete Kuntz to approve the minutes of the previous meetings as recorded.

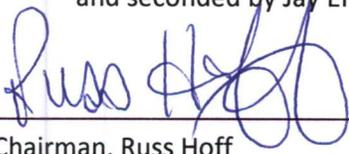
Financial Statements: Discussion held. Motion made by Pete Kuntz and seconded by Jay Elkin to approve the Schedules and Financial Statements as presented. Roll call and motion carried.

End of Month Statistics: All areas were highlighted for program numbers.

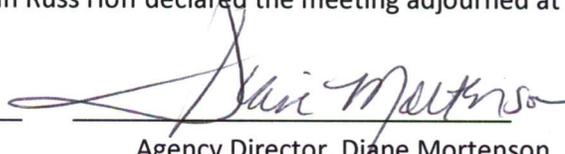
Agenda:

- 1.) **Presentation by Sara Ihmels – Administrative Staff Supervisor and Security Update:** Sara updated the board members on the activity and changes observed while at the front desk area over the past few years. Discussion followed with several questions. Board recommended a follow up with the Sheriff's department to suggest their occasional presence in the building. Diane Mortenson presented the board with a quote from Viking Glass to update the front security. Motion made by Pete Kuntz to update the front area security with funds out of the Capital Improvement Fund. Seconded by Jay Elkin.
- 2.) **Unit Updates:** The new Eligibility system, S.P.A.C.E.S. went into effect on 02/08/2016. Eligibility workers are frustrated as there are several issues with the new system and they are not getting work done as timely due to learning the new system. All other units are doing well. The agency is fully staffed at this time.
- 3.) **Leave without Pay:** The agency had an employee request to take unpaid leave beyond 5 days during a medical absence. Ken Zander motioned to approve the director working with the employee with unpaid leave for workers proposed plan. Roll call vote and motion carried.
- 4.) **County Car Mileage:** There are 72,089 miles on the agency car. (2014 Chevy Equinox) It was purchased in October 2013. Discussion followed.

Other Business: With no further business to come before the Board Pete Kuntz motioned to adjourn the meeting and seconded by Jay Elkin. Chairman Russ Hoff declared the meeting adjourned at 7:50 PM.



Chairman, Russ Hoff



Agency Director, Diane Mortenson