

## Official Proceedings

August 4th, 2009  
8:00 am

Chairman Duane Wolf called the meeting of the Stark County Board of Commissioners to order. All members present.

Chairman Wolf asked for any additions or deletions to the agenda. Auditor Alice Schulz added State Addition lot offer. Comm. Hoff moved to approve the agenda. Comm. Kuntz seconded. All voted Aye and the motion carried.

Comm. Zander moved to approve the minutes from the July 7th, 2009 meeting with one correction. Comm. Elkin seconded. Roll call vote. All voted Aye and the motion carried.

Comm. Elkin moved to approve the accounts payable plus the supplement. Comm. Zander seconded. Roll call vote. All voted Aye and the motion carried. Discussion was held regarding the medical bills for the Alabama fugitives. Tom Henning, States Attorney, will research Stark County's responsibility and then give direction to the Commission.

**General:** Payroll: \$120,733.70; Institute of Local Govt: \$180.00; ND County Treasurer: \$50.00; Richard D. Anheluk: \$371.50; SBAND: \$255.00; Matthew Bender: \$793.30; West Payment Center: \$525.66; Dakota Water Treatment: \$39.00; SBM Inc: \$380.70; Burnie's: \$303.43; Comfort Inn: \$174.00; Diane Brines: \$42.50; Natalie Wandler: \$42.50; B & M Security Inc: \$16.50; Braun Distributing: \$641.08; Dakota Farm Equipment: \$63.00; Denny's Electric: \$645.00; DJ's Tesoro: \$103.39; Ecolab Pest Elimination: \$150.00; Electric Sales & Service: \$72.00; Jerome Distributing: \$108.45; Newby's Ace Hardware: \$149.01; Nitro-Green: \$232.00; Quality Xterminators: \$190.00; Viking Glass of North Dakota: \$295.00; Western Fire & Safety: \$36.68; Ecolab: \$1,026.82; City of Dickinson: \$8,522.27; MDU: \$1,994.90; Walmart Community: \$235.33; NDPers: \$13,355.90; Stutsman County: \$75.00; Hann Law PLLC: \$37.50; Hardy Maus & Nordsvan: \$675.00; Ottmar & Ottmar: \$337.50; Jodie Koch Scherr: \$249.00; Farmers Union of Bis/Man: \$1,847.74; Tesoro Fleet Service: \$546.96; Fix It Shop: \$56.63; US Postal Service: \$50.00; Alltel: \$644.14; Consolidated: \$686.48; Qwest: \$487.00; Reserve Account: \$15,000.00; Great Plains Directory: \$1,162.00; Xerox Corporation: \$282.90; American Bank Center: \$333.49; NDACO: \$60.00; Logo Magic Inc: \$140.00; Diane Brines: \$20.53; Ackre Law Firm: \$20.00; Dickinson Parks: \$60.32; T-Rex Conoco: \$165.41; Visa: \$141.95; NDPOA: \$677.00; ND State Penitentiary: \$28.00; Belfield Sportman Club: \$300.00; Post Board: \$25.00; MOCIC: \$400.00; Taylor Community Activities Inc: \$30.00; Service Printers: \$926.30; SW Wireless: \$204.99; Dan's Supermarket: \$92.62; Advanced Business Methods: \$552.42; Superior Cleaners: \$18.00; Dickinson Tire: \$358.89; Electronic Communications: \$110.00; Runnings Supply: \$7.49; Sure Sign: \$380.00; Farmers Union of Richardton: \$67.52; Cenex Fleet Card: \$20.00; Todd Weiler: \$60.00; LEC Maintenance: \$7,457.81; Fulkerson Funeral

Home: \$166.50; Dennis Wolf MD: \$4,325.00; ND Emergency Management: \$50.00; Sax Motor Co: \$52.43; Kohler Communications: \$496.00;

**10 Mill:** Kadrmas, Lee & Jackson: \$16,608.80; Martin Construction: \$1,425.00; Outback Lumber: \$262.33; Department of Transportation: \$901.60;

**County Road:** Kadrmas, Lee & Jackson: \$1,354.97; Mann Trucking: \$4,274.35; West Plains Inc: \$525.00; American Bank Center: \$15,870.98; MGM Rural Sanitation: \$186.00; Quality Xterminators: \$80.00; Alltel: \$89.59; City of Belfield: \$19.35; City of Dickinson: \$60.99; City of Richardton: \$62.10; Consolidated: \$33.01; MDU: \$272.00; Qwest: \$54.11; Roughrider Electric: \$577.00; Southwest Water Authority: \$41.10; Braun Distributing: \$24.90; Fastenal Company: \$71.43; Jerome Distributing: \$80.10; Newby's Ace Hardware: \$83.57; Prairie Auto Parts: \$89.99; Runnings Supply: \$295.81; SBM Inc: \$7.39; Western Fire & Safety: \$47.80; Beall Corporation: \$378.20; Belfield Automotive: \$11.87; Boespflug Trailers: \$140.00; Dakota Filter Supply: \$341.62; Dan's Body Shop: \$38.40; Diamond Truck Equipment: \$95.00; Dickinson Supply: \$679.75; George's Tire Shop: \$642.00; NWTire Inc: \$52.00; Parkway Ford Sales: \$52.20; Performance Truck Center: \$252.45; Ray's Auto Electric: \$68.20; Sax Motor Co: \$2,758.78; Schmidt Repair: Inc: \$681.43; Todd's Auto: \$48.15; Butler Machinery: \$5,738.29; Swanston Equipment: \$1,521.69; Queen City Upholstery: \$81.50; Schaeffer Mfg Co: \$395.40; Southwest Grain: \$13,143.60; West Dakota Oil: \$528.71; Benco Equipment: \$718.51; Berger Electric: \$63.00; Carquest Auto Parts: \$7.96; Duke's Welding: \$28.38; JP Steel & Supply: \$121.54; Pump Systems Inc: \$255.08; Rummel Auto Wrecking: \$70.00; Steffan's Saw & Bike: \$30.00; Farmers Union Oil of Richardton: \$32.62; CNH Titan Access: \$1,118.38; Steffan Feeds: \$286.00; Northern Improvement: \$6,029.41; Billings County Auditor: \$1,680.00; Dickinson Ready Mix: \$1,004.00; Trimac Transport: \$2,372.00; Lyle Signs Inc: \$90.74; Petroleum Tank Release Comp Fund: \$600.00; Payroll: \$172.08;

**Highway Tax Distribution:** Payroll: \$62,572.46; NDPers: \$14,930.34;

**Social Welfare:** NDSU-Housing: \$50.00; ND Dept of Human Services: \$11,098.51; Payroll: \$165,572.57; NDPers: \$38,802.62; Social Services: \$13,013.26;

**County Poor:** ND Dept of Human Services: \$22,142.68

**IT – Computer/Updates:** Payroll: \$4,410.00; NDPers: \$1,178.33; American Bank Center: \$317.73; NDACO Resources: \$299.00; Alltel: \$22.16; Consolidated: \$175.25; Environmental Systems Research: \$2,246.52; SBM Inc: \$608.97; Information Technology Dept: \$1,190.35;

**Capital Improvement:** Honeywell International Inc: \$671.62;

**County Park:** Runnings Supply: \$163.82;

**Fair Board:** Stark County Fair Board: \$115.59;

**County Jail:** SWMCCC: \$42,267.72; St Joseph's Hospital: \$712.00; Burleigh County: \$1,800.00;

**Insurance:** American Insurance Center: \$637.00; State Fire & Tornado: \$126.12;

**Comp Health:** Blue Cross Blue Shield: \$144.80; NDPers: \$18,613.24;

**VSO Fund:** Payroll: \$5,784.26; SBM Inc: \$6.50; Quality Quick Print: \$89.90;

**Social Security:** American Bank Center: \$26,235.64;

**Advertising:** ND Newspaper Association: \$214.20; Dickinson Press: \$275.00;

**County Agent:** Payroll: \$3,890.29; NDPers: \$360.24; Kurt Froelich: \$30.00; Samantha Roth: \$30.00; Consolidated: \$154.77; Pitney Bowes Inc: \$357.50; Gayle Pender-Dukart: \$100.00; Kirsten Hansen: \$138.80; Stacy Kilwein: \$100.00;

**Weed Control:** Payroll: \$15,351.82; NDPers: \$2,062.25; Leland Brand: \$200.00; Alltel: \$45.65; Diane Allmendinger: \$5.25; Happy Joe's: \$270.45; Job Service north Dakota: \$778.77; Runnings Supply: \$108.95; Walmart Community: \$43.92; SBM Inc: \$16.96; US Postal Service: \$176.00; Gempler's: \$45.10; George's Tire Shop: \$15.00; Pump Systems Inc: \$155.58; Reds Fix It Shop: \$170.00; Custom Design: \$80.00; NAWMA: \$65.00; American Bank Center: \$130.05;

**9-1-1:** Payroll: \$5,301.24; NDPers: \$1,728.24; American Bank Center: \$359.25; City of Dickinson: \$6,842.91; North Dakota APC: \$760.00; Logo Magic Inc: \$13.50; Western Fire & Safety: \$55.00; Qwest: \$1,605.29; Consolidated: \$597.00; Reservation Telephone: \$80.00; NDACO: \$6,110.05; Environmental Systems Research: \$1,730.96; Visa: \$44.05; CDW Government Inc: \$230.63;

**Adult Education:** NDSU Extension Program: \$14.00; Ag Communication: \$50.00;

**Domestic Violence:** State Treasurer: \$980.00;

**Traf Safety Grant:** Payroll: \$1,101.17;

**DJS Transport:** Farmers Union Oil of Bis/Man: \$276.02;

**SW Victim Witness Program:** Alltel: \$35.84; Consolidated: \$2.20; Payroll: \$3,489.96; NDCAWS: \$60.00; American Bank Center: \$255.03; NDPers: \$641.89;

**Domestic Violence Rape Crisis Center:** Domestic Violence: \$563.50;

**Preservation Fee:** Cass County Treasurer: \$580.00; Underground Vaults: \$225.00;

**State Reimbursements:** Travis Leintz: \$25.00; Jeannie Delange: \$115.00;

**Siren Contingency:** Denny's Electric: \$1,880.26; Roughrider Electric: \$160.00;

**Other Reimbursements:** SBM Inc: \$40.00; Consolidated: \$179.51; Visa: \$454.63;

**Judgment Execution:** Prairie Rose Construction Supply: \$400.00; Stark County Sheriff's Dept: \$575.53; Credit Bureau of Bismarck: \$1,292.88; Appliance Furniture: \$40.00; West Dakota Oil: \$209.99; Neal & Bonnie Messer: \$1,315.00; Gregory & Susan Monroe: \$24.00;

**911 Equipment:** Kohler Communications: \$18,702.25;

Sheriff Tuhy requested out-of-state travel for Deputy Ehresmann to attend task force training. Comm. Hoff moved to approve out-of-state travel for Deputy Ehresmann. Comm. Elkin seconded. Roll call vote. All voted Aye and the motion carried.

Sheriff Tuhy gave an update on the task force and monthly transports.

Sheriff Tuhy reported that the Cops Grant awarded Stark County funding for one deputy position. Discussion was held regarding acceptance of the grant. Comm. Kuntz moved to accept the Cops Grant award. Comm. Hoff seconded. Chairman Wolf tabled the motion until further research was done regarding the need and cost to the county.

Al Heiser, Road Superintendent, gave an update on road repairs.

Al Heiser, Road Superintendent, asked for direction from the Commission, regarding a request by Missouri Basin to dust control a quarter mile of county road by their shop. Missouri Basin will absorb the cost. The Commission granted the request.

Tim Kelly, Kadrmas, Lee & Jackson, gave the engineer's report.

Comm. Hoff read the following motion approved at the Zoning Board. To recommend granting Jeff Jarrett's request to change zoning from agricultural to residential/agricultural property to move in a modular home on a basement located in SE4SW4SW4 Section 28 Township 139 Range 98, containing 10.00 acres. Comm. Hoff made a motion to grant the zoning change. Comm. Elkin seconded. Roll call vote. All voted Aye and the motion carried.

Larry Bernhardt, Social Service Director, gave a report regarding information gathered by the Building Committee. It included the parking needs and square footage needs required by each agency to conduct business.

The following checks are over a year old and have not been cashed. Comm. Kuntz made a motion to cancel these checks and report them to the Unclaimed Property Division of

the ND State Land Department. Comm. Hoff seconded. Roll call vote. All voted Aye and the motion carried.

### Cancel Checks Over a Year Old

#### American State Bank

##### Demand Checks:

10-03-07	#19095	Choice Point	Sheriff	\$ 4.00
12-11-07	#19183	Pro Vest Inc	Sheriff	\$25.00
01-11-08	#19272	Janel Orgovanyi c/o Betta Group	Recorder	\$33.00
			Total	\$62.00

Alice Schulz, Auditor, asked for direction regarding the location for a voting precinct in South Dickinson. Break Forth Church, lost in the tornado, was the location in the past. Discussion was held on two other locations. The Commission directed Auditor Schulz to contact the church regarding their intentions for rebuilding.

Tom Henning, State's Attorney, introduced Trasa Diem, the Southwest Community Service Director.

Chairman Wolf opened the Public Hearing for the Southwest District Health Unit Budget. Sherry Adams, Southwest District Health Administrator, presented the budget. Chairman Wolf closed the Public Hearing. The Board of Commissioners will consider the request.

Cheryll Tollefson, Dickinson Area Public Library Director, presented the library budget, gave an update on library activities, and requested funding for 2010. The Board of Commissioners will consider the request.

Alice Schulz, Auditor, presented a Fraud Prevention and Investigation Policy. Comm. Elkin moved to adopt the Fraud prevention and Investigation Policy. Comm. Zander seconded. Roll call vote. All voted Aye and the motion carried.

Alice Schulz presented a Fixed Asset Policy. Comm. Zander moved to adopt the Fixed Asset Policy. Comm. Kuntz seconded. Roll call vote. All voted Aye and the motion carried.

Comm. Zander moved to appoint Scott Tschetter and Diane Duchscher to the Housing Authority Board. Comm. Elkin seconded. All voted Aye and the motion carried.

Discussion was held regarding the two year term for county coroner go to a five year term. A decision will be made at the end of the existing two year term, January 1, 2011.

Comm. Zander moved to reappoint Alice Schulz as the NDACo Delegate. Comm. Elkin seconded. All voted Aye and the motion carried.

Leslie Ross, Veterans Service Officer, presented the ND Military Covenant for signatures. It is Governor Hoevens plan for all governments to sign the covenant and make North Dakota the first state to show 100% support to military members and their families.

Alice Schulz, Auditor, confirmed registration for the annual conference dated October 11<sup>th</sup> – 13<sup>th</sup>.

Alice Schulz presented a purchase agreement from Robert and Lori Simons for Lots 12 and 13, Block 34 State Addition. The offer was \$7,000.00 per lot for a total of \$14,000.00. Comm. Zander moved to reject the offer. Comm. Hoff seconded. Roll call vote. All voted Aye and the motion carried.

Brent Pringle, Interim Emergency Manager, gave an update regarding the tornado disaster. Brent extended his appreciation for all the support from the community and neighboring counties.

Brent Pringle discussed the Unmet Needs Committee. The committee has funds available for those who have exhausted all other avenues of assistance. Funds will be distributed according to a point system.

Brent Pringle discussed mitigation planning. At this time, Stark County does not have a mitigation plan in place. A mitigation plan must meet FEMA requirements and criteria.

Brent Pringle requested out-of-state travel to attend a GIS Conference October 21<sup>st</sup> – 23<sup>rd</sup> in Duluth, MN. Comm. Zander moved to approve out-of-state travel for Brent Pringle. Comm. Elkin seconded. All voted Aye and the motion carried.

The following **Miscellaneous Receipts** were filed: General: \$101,563.49; County Road: \$21,646.04; Highway Tax Distribution: \$85,615.45; Social Services: \$67,565.52; IT-Computer/Updates: \$253.60; Capital Improvement: \$40,630.22; County Park: \$154.03; Social Security: \$1,684.67; County Agent: \$60.00; Weed Control: \$382.08; 911 Revenue: \$14,697.59; Fingerprint Station: \$248.00; Domestic Violence: \$840.00; Misc. Grants: \$2,000.00; Estimate Tax: \$11,125.10; Game and Fish: \$384.00; Security/Transfer DJS Reimb: \$276.02; SW Victim Witness Program: \$949.50; Domestic Violence Rape Crisis Center: \$563.50; Preservation Fee: \$1,701.00; Other Reimbursements: \$9,466.09; Judgment Execution Revenue: \$3,857.40; 911 Equipment: \$4,825.53;

Comm. Zander moved to adjourn. Comm. Kuntz seconded.

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Alice Schulz, Auditor

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Duane A. Wolf, Chairman