

Stark County Social Service Board

August 19th, 2013

This meeting of Stark County Social Service board was called to order at 7:00pm by Chairman, Russ Hoff.

Present: Diane Mortenson, Pete Kuntz, Russ Hoff, Duane Wolf, Ken Zander and Sherry Adams.

Absent: Jim Hope and Jay Elkin

Motion made by Pete Kuntz and seconded by Duane Wolf to approve the minutes of the previous meetings as recorded. Motion carried by unanimous ballot.

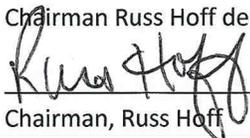
Financial Statements: Discussion Held. Motion made by Ken Zander and seconded by Duane Wolf to hire another Child Protection Service Worker. Motion carried by unanimous ballot. Motion made by Duane Wolf and seconded by Sherry Adams to approve the Schedules and Financial Statements. Motion carried by unanimous ballot.

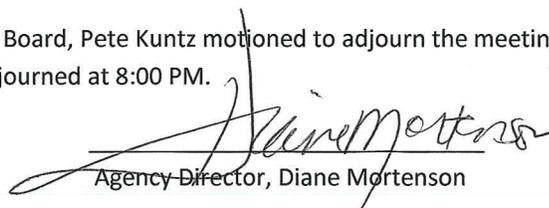
Agenda:

- 1.) **Oil Impact:** 53 new clients for the month of July. Total of 328 for the year of 2013. Compared to 329 from one year ago.
- 2.) **Personnel:** Rachel Andersen has started as Social Worker Trainee for the Foster Care unit and is doing well. Hired new Parent Aide, Gabriela Olivas-Ramirez and she starts Wednesday, August 21st, 2013. Interviews are set up for Wednesday, August 21st, 2013 for In Home Care Specialist position. Our Social Work internship student, Chantell Kuntz, started Monday, August 19th, 2013.
- 3.) **Security Update:** Bids were shared with the board. Consolidated will be putting our security system in and a panic button. These will be installed after construction of the building in complete.
- 4.) **Remodel Update:** Our contractor for this project is Zoeller Construction. Remodeling will start October 1st, 2013.
- 5.) **Budget Highlights:** Board was informed that the budget process is underway, and highlights were previewed. Program Costs are projected to go up 18% and revenues down 14%. We received contracts for Family Focus Wrap-Around and Parent Aide programs. We have discontinued our Multi-County CPS contract. Informed the board about our Out-of-State placements for Foster children and the traveling requirements. Shared concerns about the potential need for two more Eligibility Workers due to ACA and one Child Protection Service worker due to report numbers increasing. The board was also informed that there will be two employees retiring next year and will need to accommodate that in the budget as well. The board was supportive in submitting a budget with proposed needs.
- 6.) **County Vehicle:** Foster Care workers will be traveling to Butte, MT once every three months, South Dakota and multiple cities in North Dakota once a month for foster child visits. The board wants to get an average mileage every month to contemplate getting Stark County Social Service a county vehicle to use for these trips.
- 7.) **NDCSW:** The board was informed that the Annual State County Social Service Board meeting will be held on September 25th, 2013 in Minot.

Other Business: None

With no further business to come before the Board, Pete Kuntz motioned to adjourn the meeting and seconded by Duane Wolf. Chairman Russ Hoff declared the meeting adjourned at 8:00 PM.


Chairman, Russ Hoff


Agency Director, Diane Mortenson