

Stark County Social Service Board

June 17th, 2013

This meeting of Stark County Social Service board was called to order at 7:00pm by Chairman, Russ Hoff.

Present: Diane Mortenson, Pete Kuntz, Russ Hoff, Duane Wolf, Ken Zander, Jim Hope and Sherry Adams.

Absent: Jay Elkin

Motion made by Duane Wolf and seconded by Pete Kuntz to approve the minutes of the previous meetings as recorded. Motion carried by unanimous ballot.

Financial Statements: Discussion Held. Motion made by Sherry Adams and seconded by Pete Kuntz to approve the Schedules and Financial Statements. Motion carried by unanimous ballot.

Program Report: This was reviewed. Discussion followed about the increase of child protection reports, and activity numbers in other programs.

Agenda:

- 1.) **Oil Impact:** 52 new clients for the month of May. Total of 214 for the year of 2013.
- 2.) **Personnel:** Solena Senkle filled the Parent Aide position and started June 17th, 2013. Interviews were held for the Human Service Aide position which is half HCBS and half Clerical on June 17th, 2013. Will advertise for the Foster Care Social Worker III position at the end of June. Foster Care unit supervisor Deb Trytten will be out on Medical Leave until July 1st. Eligibility workers, Melody Bonn and Jane Heiser are helping the state out on special projects in Bismarck with reimbursement from the state for this. Training staff on safety awareness will be June 26th at the courthouse.
- 3.) **Security Update:** Continue to look into options and quotes for a camera, monitoring and buzzer system for our office building.
- 4.) **Office Space:** Discussion about making the south office space into more appropriate offices for staff. Board approved to increase office space to be paid from the Capitol Improvement funds. Bids will be received for remodeling and increased office capacity. Duane Wolf approved motion and was seconded by Ken Zander; Roll call approval.

Other Business: Russ Hoff and Diane Mortenson presented about the West River Conference and the meeting held in Medora. Discussion held about drugs that are being seen in the area.

With no further business to come before the Board, Duane Wolf motioned to adjourn the meeting. Chairman Russ Hoff declared the meeting adjourned at 7:40pm.

Chairman, Russ Hoff

Agency Director, Diane Mortenson