

**Stark County Social Service Board**

**December 19th, 2012**

This meeting of Stark County Social Service board was called to order at 7:00pm by Chairman, Russ Hoff.

Present: Diane Mortenson, Pete Kuntz, Russ Hoff, Duane Wolf and Sherry Adams.

Absent: Jim Hope, Ken Zander and Jay Elkin

Motion made by Duane Wolf and seconded by Pete Kuntz to approve the minutes of the previous meetings as recorded. Motion carried by unanimous ballot.

Schedules and Financial Statements: Discussion Held. Motion made by Pete Kuntz and seconded by Sherry Adams to approve the Schedules and Financial Statements. Motion carried by unanimous ballot.

Agenda:

- 1.) **Oil Impact:** 37 new clients for the month of November. Total of 436 for the year.
- 2.) **Personnel & Social Work Position:** Foster Care Social Worker III position is still open. Social Worker intern student will start on January 4<sup>th</sup>, 2013. Linda Brew resigned her position as Administrative Officer; last day will be Friday, December 21<sup>st</sup>. Lisa Severson has resigned her position as Child Protection Supervisor; her last day was December 6<sup>th</sup>, 2012. Motion made by Duane Wolf and seconded by Sherry Adams to authorize the opening of a Child Protection Supervisor HSPA IV position. Motion carried by unanimous ballot.
- 3.) **Record Keepers Contract:** Has been signed and this process will be part of the shredding for Stark County Social Services.
- 4.) **Cleaning Contract:** Will be issued to Bertie Gustafson to start on 01-01-2013.
- 5.) **Update on Building:** Stark CSSB received some building damage on 12-2-2012 from an accident. Board was updated on progress of the building damage and repairs.

Other Business: None

With no further business to come before the Board, Pete Kuntz motioned to adjourn the meeting and seconded by Duane Wolf. Chairman Russ Hoff declared the meeting adjourned at 7:35pm.

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Chairman, Russ Hoff

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Agency Director, Diane Mortenson

