

Stark County Social Service Board

December 19th, 2011

This meeting of Stark County board was called to order at 7:00pm by Chairman, Russ Hoff.

Present: Diane Mortenson, Pete Kuntz, Ken Zander, Jim Hope, Nancy Hartman, Jay Elkin, and Russ Hoff. Absent: Duane Wolf

Motion made by Jay Elkin and seconded by Pete Kuntz to approve the minutes of the previous meetings as recorded. Motion carried by unanimous ballot.

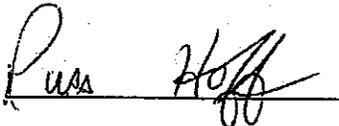
Schedules and Financial Statements: Discussion was held on how some of the supplies and capital outlay monies would be spent before the end of the year. Motion made by Pete Kuntz and seconded by Nancy Hartman to approve the Schedules and Financial Statements. Motion carried by unanimous ballot.

Agenda: Monthly Program/Service Statistics: Discussion held.

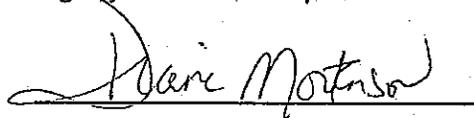
- 1.) Janitorial: This will be provided by Alice Pojorlie and Robin Ollila for 2012. The change in the contract is that they will no longer be buying the supplies for cleaning. The county social service office will assume this financial responsibility.
- 2.) Oil Impact: Discussion on numbers of clients that are impacted by oil. These numbers will need to be tracked after developing a system that is consistent with all office units.
- 3.) Award letter for SNAP: Stark County received \$17,157.00 for performance in the SNAP program for 2010. New equipment totaling \$4936.17 for training for eligibility workers will be purchased and installed in the eligibility meeting room. Remaining amount of \$12220.83 will be given to eligibility and clerical staff that worked these programs in 2010. Motioned made by Ken Zander and seconded by Jay Elkin to approve the decision on dispersing the funds and bonuses.
- 4.) Personnel: Application time for supervisor for HCBS position is expired. The individual that will be hired will start the new position on January 1, 2012.
- 5.) Raises: All staff has been notified of their salary changes that will be effective 01/01/12. They were also notified of their longevity pay for 2011.

Other Business: Linda McManus asked to address the board and read a letter defining clerical roles, loss of staff in the unit to retirement and promotion, how busy the unit is, and board consideration of filling the position left vacant from last clerical. The board thanked her for her input and turned this decision over to be explored by the director.

With no further business, Pete Kuntz motioned to adjourn the meeting and seconded by Nancy Hartman. Chairman, Russ Hoff declared the meeting adjourned at 7:50pm.



Chairman, Russ Hoff



Agency Director, Diane Mortenson